MOHAMED SATHAK
COLLEGE OF ARTS AND SCIENCE

(Affiliated to University of Madras, Approved by UGC & AICTE and Reaccredited by NAAC)

Sholinganallur, Chennai-600 119, Tamilnadu, India.

Sponsored by - Mohamed Sathak Trust

Website: www.mscartsandscience-edu.in

Phone: 044-2450 1578, 2450 1054, 2450 1115, 2450 2577, 2450 2576

MOHAMED SATHAK COLLEGE OF ARTS AND SCIENCE

முஹம்மது சதக் கலை மற்றும் அறிவியல் கல்லூரி

STUDENT HANDBOOK
2022 - 2023

25th Graduation Day

MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

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Sholinganallur, Chennai-600119, Tamilnadu, India.

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An ISO 9001: 2015 Certified Institution

32 YEARS

Academic Excellence

STUDENT HANDBOOK

2022 - 2023

principal@mscasartsandscience-edu.in

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044-24501115

mscas@rediffmail.com

www.mscartsandscience-edu.in

In the name of Allah,
The Most Beneficent,
The Most Merciful

INVOCATION

Praise be to Allah, Lord of the Worlds,

The Beneficent, the Merciful,

Owner of the Day of Judgment,

Thee alone we serve,

Thee alone we ask for help,

Show us the straight path,

The path of those, whom Thou hast favoured,

Not the path of those who earn Thine anger,

Nor of those who go astray.

A'ameen !

"Acquire knowledge for it enables its possessor to distinguish what is forbidden from what is not"

It lights the way to heaven
It is our friend in the desert
Our society in solitude
Our companion when bereft of our friends
It guides us to happiness
It sustains us in misery
It is our ornament in the company of friends
It serves us as an armour against our enemies

PERSONAL MEMORANDA

Name: ....

Class: .... Roll No.: ....

Date of Birth: ....

Height: .... Cm. / Weight: .... Kgs ....

Male / Female: ....

Father's Name: ....

Occupation: ....

Temporary Address: ....

....

....

....

Phone No.(R). .... (O): .... (M) ....

Permanent Address: ....

....

....

....

Phone No.(R) .... (O): .... (M).....................

Nationality ....

Library Ticket No. ....

Season Ticket No. ....

University Reg. No.: ....

Bike/Car No. : ....

Blood Group: ....

Student's Signature

v

THE NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he

Bharata-bhagya-vidhata

Punjaba-Sindhu-Gujarata-Maratha

Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga

Uchchala-jaladhi-taranga

Tava shubha name jage, tava shubha asisa mage,

Gahe tava jaya-gatha.

Jana-gana-mangala-dayaka jaya he

Bharata-bhagya-Vidhata.

Jaya he, Jaya he, Jaya he,

Jaya jaya jaya, jaya he.

-Rabindranath Tagore

TRANSLATION

Thou art the ruler of the minds of all people,

The Dispenser of India's destiny.

Thy name rouses the hearts of Punjab, Sind,

Gujarat and Maratha,

Of the Dravida and Odisha and Bengal;

It echoes in the hills of the Vindhyas and Himalayas,

mingles in the music of Jamuna and Ganges and is

chanted by the waves of the Indian Sea.

They pray for thy blessings and sing thy praise.

The saving of all people waits in thy hand,

Thou dispenser of India's destiny.

Victory, victory, victory to thee.

The National Pledge

India is my country and all Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and all elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

Pydimarri Venkata Subba Rao

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிட நல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!
உன் சீரிளமைத் திறம்வியந்துசெயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!!
வாழ்த்துதுமே!!!

MEMBERS OF THE MANAGING COMMITTEE

Janab Alhaj. S.M. MOHAMED YOUSUF	**Chairman**
Janaba. S.M.H. SHARMILA	Secretary
Janab. S.M.A.J. ABDUL HALEEM	Director
Janab. M. ASLAM HUSSAIN	Member
Janab. P.R.L. HAMID IBRAHIM	Member
Dr. R. MEGANATHAN	Principal & Ex. Officio Member
Dr. O. S AYSHA	Vice Principal & Ex. Officio Member

Dr. S. Padmavathi, M.Com., M.Phil., SLET, Ph.D
University Nominee
Principal
Shri Shankarlal Sundarbai Shasun Jain College for Women,
No, 3. Madley Road, T. Nagar,
Chennai – 600 017, Tamilnadu.

THE CREST OF THE COLLEGE

The Crest consists of a ring bearing the name of the College, a scroll on which is written a verse in Arabic, an open book and behind it a glowing torch.

The scroll showing the verse in Arabic stands for humility which is the hallmark of a true scholar. The verse when rendered in English would mean.

"A true scholar owes all the knowledge he has acquired to Almighty Allah, the Most Beneficent and the Most Merciful and says nothing is his/hers. He humbly admits that only God, his Maker is perfect in knowledge and wisdom (Verse 1:31). He knows only God is the Alpha and Omega of knowledge."

The open book in the middle stands for faith in the Holy Book of Quran that guides the scholar aright and shows him/her the right road to taken or trodden. The open book also stands for Education and Wisdom.

The effulgent flame of the glowing torch at the top of the crest represents the right knowledge acquired through education coupled with faith. The Scholar uses it to destroy or dispel the detestable darkness of ignorance in him/her and also in others who come into contact with him/her. It is like the guiding Pole Star for the Scholars.

In fine, the Crest of the college stands for True Learning and Selfless Service.

VISION AND MISSION OF THE INSTITUTION

Vision

The Vision of the College is to serve the social needs and to uplift the living standards of the rural youths by imparting higher education adhering not only to National but also International Standards of Education and fostering an enduring sense of discipline and single minded dedication to work.

Mission

By promoting the College into an Institution of Excellence, it aims to serve the rural youth by providing them with easy access to Higher Education and Job Opportunities. The College strives towards integrated personality growth of rural students in particular and students at large in which special attention is given to their intellectual, moral and cultural development. It inculcates discipline, higher level of culture and time values of life among the youth.

OUR BELOVED TRUSTEES & ADMIN

Mohamed Sathak Trust, Group of Institutions and Mohamed Sathak College of Arts and Science

(Late) Alhaj. Mohamed Sathak Thamby
Former Chairman

The Mohamed Sathak Trust is a public, charitable, and educational body established in 1973, by the philanthropic Mohamed Sathak family of Kilakarai, with the noble aim of promoting the cause of Higher Education.

The objective of Mohamed Sathak Trust is to promote Technical, Scientific and Management Education and to train the students belonging to all strata of society, particularly the youth of the Backward communities, and to promote and upgrade the Technological and Managerial Skills and Human Resource of the Nation.

(Late) Alhaj. S.M. Ahamed Jalaluddin
Founder Chairman

The First Educational Endeavour, with the single aim of achieving these objectives was the establishment, in August 1980, at Kilakarai, a Polytechnic College in the name and style, "Mohamed Sathak Polytechnic College", affiliated to the State Board of Technical Education and Training, Government of Tamilnadu. This offers Technical Education in Mechanical Engineering, Civil Engineering and Electrical & Electronics Engineering.

Encouraged by the success in their noble educational endeavour, the members of Mohamed Sathak Trust founded **"Mohamed Sathak Engineering College"** at Kilakarai, the very first Self Financing Engineering College established in TamilNadu, Affiliated to the Madurai Kamaraj University in October 1984. Mohamed Sathak Engineering College spots stress on the thrust areas of Engineering and Technical Studies of the modern area and offers Bachelor Degree Programs in Aeronautical Engineering, Civil Engineering, Chemical Engineering, Electronics and Communication Engineering, Architecture and Management Studies. These two Technical Institutions within a short span of time have earned International Acclaim and Reputation for Academic Excellence, Disciplined Academic Life, Educational Advancement and Enviable all round development.

(Late) Alhaj. Dr. S.M. Dastagir
Former Director

It is a matter of pride and achievement that in the Academic Year 1994-95, Mohamed Sathak Engineering College earned the "**Vincent Bendix Award**" presented by the United States of America for the Project entitled "**A Mobility for the Blind**" submitted by the students of the Department of Electronics.

In 1992, Mohamed Sathak Trust established " **Mohamed Sathak Industrial Training Institute**" at Kilakarai, with the purpose of offering training to technical personnel at the basic level. This Institution offers courses in Automobile Engineering, Draughtsman-ship, Carpentry and Electronics for Fitters.

Mohamed Sathak Trust approached the Government of Tamilnadu and the University of Madras for establishing a college of Arts and Science in the city of Chennai. The Government of Tamilnadu accepted the proposal of Mohamed Sathak Trust and granted permission for the establishment of **Mohamed Sathak College of Arts and Science, under Self Financing Scheme** (vide GO. Ms. o. 1125, dated 6th August 1990).

(Late) Alhaj. **Sheik Aboobacker**
Founder Trustee

The University of Madras was also pleased to grant affiliation to Degree Courses, B.A Corporate Secretaryship (1991-1992), B.Com, B.B.A and B.Com (Gen) have been given affiliation in 1992-93. B.Sc Microbiology and B.Sc Biochemistry in the Academic Year 1993-1994 were approved. B.Sc. Hotel and catering Management and B.Sc Computer Science courses have been granted from 1994-1995. T**he All India Council for Technical Education (AICTE)**, Ministry of Human Resource was contented to accord approval to offer Professional Courses in Master of Business Administration (MBA) and Master of Computer Application (MCA) from the Academic Year 1994-95. B.E.S. (Bachelor of Electronics Science) and M.A Social Work has been Started in the Academic Year 1995-1996.

The Management was delighted to inform that affiliation for M.Sc Applied Microbiology and M.Sc Biochemistry has been granted in Academic Year 1996-97. M.Sc Computer Science, B.Sc. Visual Communication and B.C.A (Bachelor of Computer Application) courses have been given affiliation in the Academic Year 1998-1999. The University of Madras was also delighted to grant affiliation to the Degree Courses M.Sc Information Technology and M.Sc Biotechnology in 2001-2002. M.Sc Applied Electronics, B.I.S.M and M.Sc., Bioinformatics have been sanctioned in the year 2003-2004. B.Sc Biotechnology has been obtained in 2005-2006. M.Sc, Mathematics was initiated from the Academic Year 2008 – 2009. M.Com (Master of Commerce) course was affiliated by University of Madras. In 2011-2012, B. Com Accounting Finance has been started in the College.

(Late) Alhaj. **Dr. S.M. Hamid Abdul Quadir**
Former Chairman

The College is recognised as Research Centre to conduct Research Programmes leading to M.Phil Degree in Microbiology, Biotechnology and M.Phil Degree in Biochemistry from the Academic Year 2009 – 2010 and 2012 respectively. In 2012-2013 B.Com I.S.M Course was affiliated by University of Madras. The College got affiliated from the University of Madras for conducting the Programme leading to Ph.D. in Biotechnology and Microbiology from 2012 and Ph.D. in Biochemistry from 2013.

Further, B.Com Computer Application, B.Sc Mathematics, and M.Sc Visual Communication from the Academic Year 2014-15 were started. B.A English and B.Com Corporate Secretaryship were granted from the Academic Year 2015- 2016. B.Com Bank Management was in progress during the Academic Year 2016-17. B.Sc Chemistry, B.Sc Home Science-Clinical Nutrition and Dietetics and B.Sc Psychology were introduced during this Academic Year 2018-2019.

In the Second Shift, 4 Courses namely B.Sc Computer Science (2008), BCA (2008), BBA (2011) and B.Com. General (2012) were given affiliation.

(Late) Alhaj. S.M. KABEER
Former Secretary & Correspondent

The Mohamed Sathak College of Arts and Science is rightly named after the great and noble Philanthropist with a view to commemorate the memory of the noble man and his ideals. Mohamed Sathak College of Arts and Science started functioning at 144/1, Nungambakkam High Road, Chennai, with B.A, B.Sc Computer Science and B.Com Courses of study.

From the academic year 1992-93. Mohamed Sathak College of Arts and Science started to function at her own permanent campus at Sholinganallur. Mohamed Sathak College of Arts and Science is ideally situated in idyllic surroundings in the midst of inspiring green fields and natural surroundings. In fact, the serene atmosphere is perfectly conducive to excellent physical and intellectual growth and effective Academic pursuits.

Mohamed Sathak College of Arts and Science is situated in the Old Mahabalipuram Road (OMR, Rajiv Gandhi Salai), 23 kilometers South East of Chennai City 13 Kilometers from Tambaram and Adyar and 3 Kilometers from Golden Beach. Mohamed Sathak College of Arts and Science have five buses and a van for the convenience of the students.

The Lecture Halls are well lighted, airy and spacious and they are ideally suited for sharing of knowledge between the teacher and the taught. The main Imposing Building Houses, the Administrative Wing Lecture Halls, marvelously equipped Computer Science Laboratories, modern and sophisticated Microbiology, Biotechnology, Biochemistry and Visual Communication Laboratories, and a well stacked Library.

Mohamed Sathak College of Arts and Science is open to students of all Castes, Creeds and Classes. The College believes in Secularism, National Integration and Communal Harmony.

Separate Hostel accommodation is available for Men and Women Students.

The Major Aim of Mohamed Sathak College is to provide High Quality Education to the youth. The basics of Higher Education, namely, effective teaching, training, and Motivating Students to respond carefully and intelligently to the latest, newest updates in Arts, Science, Technology and Management Studies are given priority.

Furthermore, Mohamed Sathak College of Arts and Science place emphasis on Duty, Discipline, Decorum and Character Development. The Aim is to train Young Men and women of quality to be leaders in the Fields of Science, Management and Industry. So that these trained and educated students could play their roles efficiently and transform the Country into an Advanced Nation and Global Leaders.

AIMS OF UNIVERSITY EDUCATION / HIGHER EDUCATION

Extract from Indian Pocket Book of University Education Objective :

To seek and cultivate new knowledge, to engage vigorously and fearlessly in the pursuit of truth and to interpret old knowledge and beliefs in the light of new needs and discoveries; to provide the right kind of leadership in all walks of life, to identify gifted youth and help them develop their potential to the full by cultivating right interests, attitudes and moral intellectual values; to provide society with competent Men and Women trained in Agriculture, Arts, Medicine, Science and Technology and various professions, who will also be cultivated individuals imbued with a sense of social purpose.

To strive to promote equality and social justice and to reduce social and cultural differences through the diffusion of education, and to foster in the teachers and students, and through them in society generally, the attitudes and values needed for developing the 'Good Life' in Individuals and Society.

Education should enable Young Men and Women to learn and practice civilized forms of behaviour and to commit themselves to special values of significance.

The whole University life should be treated as one and polarization between Teachers, Students and Administration should be avoided.

LIST OF PROGRAMMES 2022-2023
SHIFT-I (Day College)

UNDERGRADUATE PROGRAMMES

1.	B.Com. General
2.	B.Com. Accounting & Finance
3.	B.Com. Information System Management
4.	B.Com. Computer Application
5.	B.Com. Corporate Secretaryship
6.	B.Com. Bank Management
7.	B.B.A. Bachelor of Business Administration
8.	B.Sc. Computer Science
9.	B.C.A. Bachelor of Computer Application
10.	B.Sc. Electronics and Communication Science
11.	B.Sc. Biochemistry
12.	B.Sc. Microbiology
13.	B.Sc. Biotechnology
14.	B.Sc. Hotel and Catering Management
15.	B.Sc. Visual Communication
16.	B.Sc. Mathematics
17.	B.A. English
18.	B.Sc. Psychology
19.	B.Sc. Chemistry
20.	B.Sc. Home Science - Clinical Nutrition & Dietetics

POSTGRADUATE PROGRAMMES

1.	M.B.A. Master of Business Administration (Approved by AICTE)
2.	M.C.A. Master of Computer Application (Approved by AICTE)
3.	M.Sc. Biochemistry
4.	M.Sc. Applied Microbiology
5.	M.Sc. Biotechnology
6.	M.Sc. Computer Science
7.	M.Sc. Information Technology
8.	M.Sc. Applied Electronics
9.	M.Sc. Mathematics
10.	M.Sc. Visual Communication
11.	M.Com. Master of Commerce

RESEARCH PROGRAMMES

1.	M.Phil. Microbiology
2.	M.Phil. Biotechnology
3.	M.Phil. Biochemistry
4.	Ph.D. Biotechnology
5.	Ph.D. Microbiology
6.	Ph.D. Biochemistry

DIPLOMA/PG DIPLOMA PROGRAMMES

1.	P.G. Diploma in E-Business Management
2.	P.G. Diploma in Gene Manipulation Technology.

SHIFT-II (Evening College)

UNDERGRADUATE PROGRAMMES

1.	B.Com. General
2.	B.B.A. Bachelor of Business Administration
3.	B.Sc. Computer Science
4.	B.C.A. Bachelor of Computer Application

LIST OF TEACHING AND NON-TEACHING STAFF 2022-2023

1.	**Dr. R. MEGANATHAN,** M.Com., M.Phil., MBA, S.L.E.T. Ph.D	**Principal**
2.	**Dr. O.S. Aysha** , M.Sc., M.Phil., Ph.D., SET	**Vice Principal**

DEPARTMENT OF MBA

1.	**Dr. G. Manickam,** MBA., M.Phil., NET,SET,M.A. Econ., M.Sc. Psy., Ph.D	HOD
2.	Dr.C.Padmanaba Sivkumar,B.Sc,MBA,Ph.D,PGTDA,NET,SET	Assistant Professor
3.	Mrs. A.Panimalar**,** BISM,MBA,	Assistant Professor

DEPARTMENT OF BBA

1.	**Dr. P. Rasool Begum,** M.Com., M.Phil., MBA., SET.,Ph.D.,	HOD
2.	Mr. K. Kaleel**,** M.Com. M.Phil.	Assistant Professor
3.	Dr. S. Velayutham**,** MBA., M.Phil.,Ph.D.,	Assistant Professor
4.	Mr. T.Vetri Prabhu**,** MBA.,M.Phil.,Ph.D.,	Assistant Professor
5.	Dr.A.Nasima**,** M.Com.,MBA,M.Phil.,Ph.D.,	Assistant Professor
6.	Mr. D.Devanathan**,** MBA.,M.Phil.,	Assistant Professor
7.	Mr. S.Krishnamoorthy**,** MBA.	Assistant Professor
8.	Mr.A.Karthikeyan**,** MBA.,M.Phil.,NET,PGDPM	Assistant Professor

PG DEPARTMENT OF COMMERCE B.Com (AF)

1	**Dr. M. Sudhahar,** M.Com., M.Phil., MBA., Ph.D	HOD
2.	Mrs. S. Sujatha**,** M.Com.,M.Phil., MBA.,	Assistant Professor
3	Mr. U. Ashraf Ali**,** M.Com.,	Assistant Professor
4.	Mr. C. Mani**,** M.Com., M.Phil., B.Ed., CLP.,	Assistant Professor
5	Mr. K. Affan Muaz**,** M.Com. B,Ed., MBA.,	Assistant Professor
6.	Mrs. R. Anbu Selvi**,** M.Com., M.Phil., B.Ed.,	Assistant Professor

PG DEPARTMENT OF COMMERCE B.Com (General)

1.	**Dr. R. Meganathan,** M.Com., M.Phil., SLET, MBA., Ph.D	Principal & HOD (PG)
2.	**Dr. R. Kabaleeswaran,** M.Com.,NET. M.Phil.,MBA., SET, Ph.D	HOD
3.	**Mr. V. Muruganandham,** M.Com., M.Phil., MBA.,	HOD (Shift II)
4.	Mr. G. Rajakumar, M.Com., M.Phil., MBA., PGDCA.,	Assistant Professor
5.	Dr. S. Sathiya Bama, M.A (Eco) M.Phil., Ph.D	Assistant Professor
6.	Mrs. S. Swarnalakshmi, M.Com (CA) M.Phil., MBA.,	Assistant Professor
7.	Ms. C. Poongothai, M.Com., M.Phil., B.Ed.,	Assistant Professor
8.	Mrs. A. Arabunisa, M.Com., M.Phil.,	Assistant Professor
9.	Mrs. A. Pushpa,M.Com., M.Phil.,	Assistant Professor
10.	Mrs. B. Venkata Srilatha,M.Com., MCA., M.Phil., MBA.,	Assistant Professor
11.	Mrs. M. Jamina Begam, M.Com., M.Phil., B.Ed	Assistant Professor
12.	Ms. K. Luxsiga, M.Com (AF)., M.Phil.,	Assistant Professor
13.	Mr.A.Dhilipkumar, M.Com., M.Phil.,B.Ed.,	Assistant Professor
14.	Mrs. K. Amudha, M.Com., M.Phil.,	Assistant Professor

PG DEPARTMENT OF COMMERCE B.Com (ISM)

1.	**Dr.R.H.Barin Banu,** M.Com., M.Phil., MBA.,B.Ed.,Ph.D	**HOD**
2.	Mr. M. Suresh, M.com.,M.Phil.,	Assistant Professor
3.	Mrs. J. Gnanabharathi, MCA,B.Ed., M.Phil.,	Assistant Professor
4.	Mrs.G.Mahalakshmi,M.Com., M.Phil.,B.Ed.,	Assistant Professor

PG DEPARTMENT OF COMMERCE B.Com (CA)

1.	**Mr. V. Muruganandham, M.Com., M.Phil., MBA.,**	**HOD**
2.	Mr. A. Christy Rajkumar, M.Com., MBA., M.Phil.,	Assistant Professor
3.	Mr.C.Sajeev Christin Singh,MCA, M.Phil.,	Assistant Professor
4.	Dr.Y.Salini, M.Com., M.Phil., Ph.D	Assistant Professor

PG DEPARTMENT OF COMMERCE B.Com (CS)

1.	Dr. E. Vanitha, M.Com., M.Phil.,Ph.D	HOD
2.	Mr. M.Sundramurthy, M.Com., M.Phil.,	Assistant Professor
3.	Mr. K. Manikandan, M.Com., M.Phil., B.Ed., MBA	Assistant Professor
4.	Dr. R. Vettriveeran, M.Com., Ph.D	Assistant Professor

PG DEPARTMENT OF COMMERCE B.Com (BM)

1	Dr.M.R.Prakash,M.A., M.Com.,B.Ed., MBA.,M.Phil.,Ph.D	HOD
2.	Ms. Agilandeswari, M.A., M.Phil., B.Ed.,	Assistant Professor
3.	Mrs. A. Subhasri, M.Com., M.Phil.,	Assistant Professor
4.	Mrs.G.Madhuri, B.A.,MBA, M.Phil.,	Assistant Professor

DEPARTMENT OF ENGLISH

1	Dr. M. Kalai Nathiyal, M.A., M.Phil., Ph.D	HOD
2.	Mr. M. Mohamed Mazhar Hussain, M.A., M.Phil.,	Assistant Professor
3	Ms. P. Gayathri, M.A., B.Ed., M.Phil.,	Assistant Professor
4.	Mr. S. Buvanendra Bose, M.A.,	Assistant Professor
5	Mr.K.Moorthi, M.A., M.Ed.,M.Sc Psychology.,	Assistant Professor
6.	Ms.A.Steffi Pastina Silva M.A.,	Assistant Professor
7	Dr. J.Mohamed Kani, M.A., M.Phil.,B.Ed., Ph.D	Assistant Professor
8.	Mr.G.Anbarasan, M.A., M.Phil.,B.Ed.,	Assistant Professor
9	Mr.P.Arumaiselvan, M.A., M.Phil.,B.Ed.,	Assistant Professor
10.	Ms. K. Gayathri, M.A., M.Phil.,	Assistant Professor
11	Mrs. R. Elaveni,M.A., M.Phil.,	Assistant Professor
12.	Ms. S. Nivetha, M.A., M.Phil.,	Assistant Professor
13	Mrs. K. Elavarasi,M.A., M.Phil.,B.Ed.,	Assistant Professor

DEPARTMENT OF FRENCH

1.	Mrs. S.Fathima Shamiqa, B.Com., MBA., Dip.IT., B2(AFM)	HOD

DEPARTMENT OF HINDI

1.	**Mr. K.Yogesh,** M.A Hindi.,	Assistant Professor

DEPARTMENT OF TAMIL

1	**Dr. S. Mullaimalar,** B.Lit., M.A., M.Phil., Ph.D., PGDCA	**HOD**
2.	Dr. V. Sivagurunathan, M.A., M.Phil., Ph.D., NET	Assistant Professor
3	Dr. B. Jothi, M.A., M.Phil., Ph.D., NET,PGDIP	Assistant Professor
4.	Mr. V. Rajkumar, M.A., M.Phil., B.Ed., NET. M.A (HIS)., MSW.,	Assistant Professor
5	Mr. M. Krishnamoorthy, M.A.,M.Phil.,B.Ed.,MSW.,M.A(SOC).,PGDCA.,	Assistant Professor
6.	Mrs. S. Padma, B.Lit., M.A., M.Ed., M.Phil. Dip. in Jour.,NET,	Assistant Professor
7	Dr. T. Jemila Joy, M.A., M.Phil., Ph.D	Assistant Professor
8.	Mrs. M. Palaniyammal, M.A., M.Phil. B.Ed.,Ph.D	Assistant Professor
9	Dr. A. Rajini, B.Lit., M.A., Ph.D., B.Ed., TPT	Assistant Professor
10.	Dr. B. Sasikala, B.Lit., M.A., M.Phil.,B.Ed., Ph.D.,SLST.	Assistant Professor
11	Dr.K.Nasreen Fatima, M.A., Ph.D., SET	Assistant Professor

LIBRARY

1.	**Dr.R.Jayakumar** ,B.A., M.L.I.Sc., Ph.D	Librarian
2.	Mr.M.Ramanujam,M.Com,M.L.I.Sc	Assistant Librarian

DEPARTMENT OF PHYSICAL EDUCATION

1.	**Mr. R.K.Delwin Jijo**, BPES.,M.P.Ed., M.Phil.,P.G. Dip in Yoga,NIS in Archery	**Physical Director**

PG & RESEARCH DEPARTMENT OF BIOCHEMISTRY

1.	**Dr.V.Anuradha,** M.Sc., M.Phil., PGDCA, PGDBI.,Ph.D	**HOD**
2.	Mrs.P.Meenatchi, M.Sc., M.Phil., APGDBI	Assistant Professor
4.	Mrs.J.Deepalakshmi, M.Sc., M.Phil.	Assistant Professor
6.	Dr.P.T.Devika, M.Sc., M.Phil., Ph.D	Assistant Professor
7.	Dr. P.Mythily,M.Sc., Ph.D	Assistant Professor
8.	Dr. M.Rajeswari Prabha,M.Sc., Ph.D. SLET	Assistant Professor
9.	Dr.C.Sharmila, M.Sc., Ph.D.,	Assistant Professor

PG & RESEARCH DEPARTMENT OF BIOTECHNOLOGY

1.	**Dr. M. Syed Ali,** M.Sc., M.Phil., Ph.D	**HOD**
2.	Mrs. Nasreen Najeeb, M.Sc., M.Phil., B.Ed., SET	Assistant Professor
3.	Dr. N. Yogananth, M.Sc., M.Phil., Ph.D	Assistant Professor
4.	Dr. R. Rajan, M.Sc., Ph.D.,	Assistant Professor
5.	Dr. G. Priya, M.Sc., M.Phil., Ph.D.,	Assistant Professor
6.	Dr. G.K. Saravanan, M.Sc., M.Phil. B.Ed., Ph.D	Assistant Professor
7.	Dr.P.Priyadharshini, M.Sc., M.Phil., Ph.D	Assistant Professor

PG & RESEARCH DEPARTMENT OF MICROBIOLOGY

1.	**Dr. O.S. Aysha**, M.Sc., M.Phil., Ph.D., SET	**Vice Principal & HOD**
2.	Dr. S. Valli, M.Sc., M.Phil. SLET, MBA., Ph.D	Assistant Professor
3.	Dr. A. Reena, M.Sc., Ph.D	Assistant Professor
4.	Dr. P. Praveena, M.Sc., M.Phil., Ph.D.,PGDBI.,MSE.,	Assistant Professor
5.	Dr. S. Srividya, M.Sc., M.Phil., Ph.D., SET	Assistant Professor
6.	Mrs.M.Mythili, M.Sc., M.Phil.,B.Ed.,ASRB-NET	Assistant Professor
7.	Mrs.R.Shanmugapriya,M.Sc., M.Phil.,	Assistant Professor
8.	Ms.S.Josephine , M.Sc., M.Phil.,B.Ed.,	Assistant Professor

DEPARTMENT OF CHEMISTRY

1.	**Dr. V. Selvarani**, M.Sc.,M.Phil., Ph.D	HOD
2.	Mrs. C. Subashini, M.Sc., M.Phil. B.Ed.,	Assistant Professor
3.	Dr.P.Ganapathi, M.Sc., Ph.D	Assistant Professor
4.	Mr.R.Vignesh, M.Sc. M.Phil.,B.Ed.,	Assistant Professor

DEPARTMENT OF HOME SCIENCE-CLINICAL NUTRITION

1.	**Ms.S. Riyas Fathima** M.Sc., M.Phil. NET	HOD
2.	Ms.M.Damini, M.Sc., UGC NET	Assistant Professor
3.	Ms.N.Anupriya, M.Sc., UGC NET	Assistant Professor

DEPARTMENT OF PSYCHOLOGY

1.	**Mr.Sanjay Gopinath** ,M.Sc .,Counselling Psychology	HOD
2.	Ms.M.Mahalakshmi , M.Sc .,Applied Psychology	Assistant Professor
3.	Mrs.S.Sankarinarayani , M.Sc .,Applied Psychology	Assistant Professor

PG DEPARTMENT OF COMPUTER SCIENCE & SHIFT II

1.	**Dr. M. Rahimal Beevi**, MCA.,M.Phil.,M.Ed.,Ph.D., SET. NET	HOD
2.	Mrs. I. Arivazhagi, MCA, M.Phil.,	Assistant Professor
3.	Mr. D. Palanisamy, MCA, M.Phil.,	Assistant Professor
4.	Mr. M. Prabhu, MCA, M.Phil.,	Assistant Professor
5.	Mr. S. Mohammed Imran, MCA, M.Phil.,	Assistant Professor
6.	Dr. Kamatchy .B,M.Sc., M.Phil.,Ph.D	Assistant Professor
7.	Mrs.J.Nandhini,M.Sc., M.Phil.,	Assistant Professor
8.	Mr. R. Palanivel,MCA, M.Phil., NET	Assistant Professor
9.	Mrs.T.Axcellin,MCA, M.Phil.,B.Ed.,	Assistant Professor
10.	Mrs.R.Sathya,M.Sc., M.Phil.,	Assistant Professor

DEPARTMENT OF COMPUTER SCIENCE - UG

1.	**Dr. S. Muthulakshm**i, M.Sc. (CS & IT)., M.Phil., Ph.D	HOD
2.	Mr. S. Narayanan, MCA, M.Phil.,	Assistant Professor
3.	Mrs. T. Sangeetha Devi, MCA, M.Phil.,	Assistant Professor
4.	Mrs. K. Thanga Prabha, MCA, M.Phil.,	Assistant Professor
5.	Mr. C. Rajagopal, MCA, M.Phil.,	Assistant Professor
6.	Mrs. P. Mercy Lilly Flora, MCA, M.Phil.,	Assistant Professor
7.	Mrs. S. Sasirekha, MCA, M.Phil.,	Assistant Professor

DEPARTMENT OF COMPUTER SCIENCE - BCA

1.	**Dr. S. Balaji,** MCA, M.Phil., Ph.D	HOD
2.	Mrs. P. Sumathi, M.Sc. (CS)., M.Phil.,	Assistant Professor
3.	Mr. P. Sugumar, MCA, MBA., M.A.,	Assistant Professor
4.	Mrs. K. Sathya, MCA, M.Phil., M.E.,	Assistant Professor
5.	Mrs. V.Jothi Subashini, MCA, M.Phil.,	Assistant Professor
6.	Ms.C.Sujitha, MCA, M.Phil.,	Assistant Professor
7.	Mr.C.Charles, MCA, M.Phil.,B.Ed., P.G.D.M.M.	Assistant Professor
8.	Mr.J.S.Praveen, MCA, M.Phil.,	Assistant Professor
9.	Mrs.P.Deepalakshmi, MCA,MBA, M.Phil.,	Assistant Professor
10.	Mr.R.Ramesh,M.Sc., M.Phil.,M.Tech.,	Assistant Professor

DEPARTMENT OF ELECTRONICS SCIENCE

1.	**Dr. R.Amudhevalli,** M.Sc., M.Phil.,MBA,M.Tech.,Ph.D	HOD
2.	Mr. S. Mohamed Marzook, M.Sc., MBA. M.Phil., M.Lis, C.Lis., PGDCA	Assistant Professor
3.	Dr. C. AlosiousGonsago, M.Sc., M.Phil., Ph.D	Assistant Professor
4.	Mr.E.Veeramuthu, M.Sc.,M.Phil.,	Assistant Professor
5.	Mrs.V.Vanathi, M.Sc.,M.Phil.,	Assistant Professor
6.	Dr. G. Chinnasamy, M.Sc.,M.Phil., Ph.D	Assistant Professor

DEPARTMENT OF HOTEL & CATERING MANAGEMENT

1.	**Mr. N. Logesh,** M.Sc., M.Phil., MBA.,	HOD
2.	Mrs. F. Alsharon, M.Sc. (H.M).,	Assistant Professor
3.	Mr. V.R. Bhuvanesh, M.Sc. (H.M).,	Assistant Professor
4.	Mr. J. Kevin Santhosh Kumar, B.Sc., MBA.	Assistant Professor

PG DEPARTMENT OF MATHEMATICS

1.	**Dr. V. Muralidhar**, M.Sc., M.Phil., B.Ed., Ph.D	HOD
2.	Mr. A. Marimuthu, M.Sc., M.Phil., B.Ed.,	Assistant Professor
3.	Mr. D. Sriram, M.Sc., M.Phil., NET	Assistant Professor
4.	Mr. V. Thirumalai, M.Sc., M.Phil., B.Ed., PGDBS	Assistant Professor
5.	Mr. P. Thirunavukkarasu, M.Sc., M.Phil.,	Assistant Professor
6.	Mrs. P. Sujatha, M.Sc., M.Phil., B.Ed.,	Assistant Professor
7.	Mr. A. Ansari, M.Sc., M.Phil.,	Assistant Professor
8.	Mrs. M. Kamarnabisha, M.Sc., M.Phil., B.Ed.,	Assistant Professor
9.	Mrs. J. Usharani, M.Sc., M.Phil.,	Assistant Professor
10.	Mr. K. Pandiyarajan, M.Sc., M.Phil.,	Assistant Professor
11.	Mr. A. Ranjith, M.Sc., M.Phil.,	Assistant Professor
12.	Dr.S.Sathya Geetha, M.Sc., M.Phil.,Ph.D, SLET	Assistant Professor
13.	Mr.M.Asaithambi,M.Sc., M.Phil., B.Ed.,	Assistant Professor
14.	Mr.S.Vijay,M.Sc., M.Phil.,	Assistant Professor

PG DEPARTMENT OF VISUAL COMMUNICATION

1.	**Mr. K. Velayutham**, M.A., M.Phil.,	HOD
2.	Mr. M.A. Mohideen Meeran Sahib, M.Sc., M.Phil.,	Assistant Professor
3.	Mrs. G. Suvitha, M.Sc., NET, SET	Assistant Professor
4.	Mrs. B. Brindha, M.A.,	Assistant Professor

DEPARTMENT OF ISLAMIC STUDIES & DEENIYAT

1.	**Mr. Abdul Rehman Riyazi,** M.A.,(Arabic)	Islamic Studies Instructor

CLINICAL PSYCHOLOGIST

1.	**Mrs.Madhumitha Sriram,** M.Sc.,(Clinical Psychology) M.Phil.,	Clinical Psychologist

MEDICAL PSYCHOLOGIST

1.	**Ms.Praise Daise,** M.Sc., (Medical Psychology)	Medical Psychologist

OFFICE STAFF

1.	**Mr.S.Jackin Kamalanathan,** MCA,HDSE	Administrative Officer
2.	Mr. T.R. Ramasubramanian, B.Sc.,	Accountant
2.	Mr. V. Palaniappan, B.Sc.,	Accountant
3.	Mr. V. Sathish Kumar, B.Sc.,	PA to Principal
4.	Mr. E. Muthu,B.Com.,	Cashier
5.	Mr. S.N. Shareeff Ali	Scholarship In-charge
6.	Mrs. V. Sumithra,B.Com.,	Typist
7.	Mrs. M. Sajeela Begum,B.Com.,	Typist
8.	Mrs.S.Allidevi, B.Sc.,(Psychology)	Typist
9.	Mr. K. Devaraj	Hospitality In-charge
10.	Mr. G. Nalla Mohamed	Transport In-charge
11.	Mr. C. Murugan	Attender
12.	Mr. S. Syed Iqbal	Attender
13.	Mr. J. Yogan	Attender
14.	Mrs. Kuppammal	House Keeping
15.	Mr.M.Nageshwara Roa	House Keeping
16.	Mr.C.Vengattaiya	House Keeping
17.	Mr. C.H. Seshiah	House Keeping
18.	Mr. C. Mohan Kumar	Site Engineer
19.	Mr. T. Dinesh Kumar	Engineer

TECHNICAL & LABORATORY STAFF

1.	**Mr. M. Vasanthamani**, M.Sc (IT)., MCSE.	System Administrator
2.	Mr. S. Syed Ahamed, H.D.C.H.BN, MCSE.	System / Network
3.	Er. Mr. B. Sakthivel, B.Sc.,	Software Programmer
4.	Mr. M. Arokia Jebaraj, BCA.,	Lab Assistant

Biochemistry		
1.	Mrs. J. Sakeetha, B.Sc., DMLT.,	Lab Technician
2.	Mrs.K. Kalaivani, DMLT.,	Lab Technician

Microbiology		
1.	Mrs. A. Najma, M.Sc., B.Ed.,	Lab In-charge
2.	Ms. A. Santhiya, M.Sc.,DMLT.,	Lab Technician
3.	Ms. K. Arulmozhi, M.Sc., DMLT.,	Lab Attender
4.	Mrs. W. Mathalena Margaret	Lab Attender

Biotechnology		
1.	Mrs. S.S. Yasmin Banu, B.Sc., DMLT.,	Lab Technician

Chemistry		
1.	Mrs. A. Chandra, DMLT, D.T.Ed.,	Lab Technician

Hotel & Catering Management		
1.	Mr. A. Manoharan	Catering Demonstrator
2.	Mr. S. Manickam	Bakery Demonstrator
3.	Mr. E. Rajendiran	Lab Attender

Visual Communication

1.	Mr. K. Aravindan, B.F.A.,	Drawing Instructor

Commerce

1.	Mr. A. Maria Antony	Attender

Electronics Science

1.	Mr. P.V. Ganesan	Lab Attender

Library

1.	**Mr. S. Arun Prasad**, B.Com.,MBA	Library Assistant
2.	**Mr.I.Vijay**, M.Com.,	Library Attender

Plumber Cum Electrician

1.	Mr. A. Jaffar Ali	Electrician
2.	Mr. A. Ganesan	STP Operator
3.	Mr. Jaffer Sadiq	Plumber

Driver

1.	Mr. C.K. Marimuthu	Principal Driver
2.	Mr. A. Muthuvel	Bus Driver
3.	Mr.M.Shanmugavel	Bus Driver
4.	Mr.M.Jagadeeswaran	Bus Driver
5.	Mr.M.Manokaran	Bus Driver

Gardener		
1.	Mr. G.Munuswamy	Gardener

Men's Hostel		
1.	**Dr. R. Meganathan,** Principal	Chief Warden
2.	**Mr.S.Jackin Kamalanathan**	Administrative Officer
3.	**Dr. M. Syed Ali,** HOD-PG & Research Dept. of Biotechnology	Deputy Warden
4.	Mr. S. Mohamed Marzook, Asst. Professor-PG Dept. of ES	Residential Tutor
5.	Mr. M. Prabhu, Asst. Professor-PG Dept. of CS	Residential Tutor
6.	Mr. Devendra Thapa	Manager
7.	Mr. Aslam Basha	Supervisor
8.	Mr.K.Sekar	Cook
9.	Mr.Kaliswaran	Cook
10.	Mr.Antony Raj	Cook
11.	Mr.A.Shahul Hameed	Asst.Cook
12.	Mr.M.S.Ismath Basha	Service
13.	Ilyas Abdul Razak	Service
14.	Mr.R.Palanivel	Service
15.	Mr.Madhar Shahib	Grinder
16.	Mr.S.M.Karthikeyan	Kitchen Helper
17.	Mrs.Pownu	KST
18.	Mrs.Pownu Ammal	KST

ATTENDANCE REGULATIONS PRESCRIBED BY UNIVERSITY WITH EFFECT FROM 2002 -2003

1. Candidates will be permitted to appear for the Theory Examinations only if they have attended 75% of the total number of working days of the Instructional Hours during the year.

2. Candidates will be permitted to appear for the Practical Examinations only if they have attended 75% of the total number of Practical Classes during the year.

3. The Shortage of Attendance can be condoned by the Principal up to a maximum of 10% (i.e. 65%) of the total number of working days of Instructional Hours or Practical Classes as the case may be. A Condonation Fee of Rs. 250/- will be collected separately for Theory and Practicals. Condonation will be granted only if the Principal is satisfied with the progress and conduct of the student.

4. Candidates who have put in less than 50% of attendance have to repeat the course (by rejoining) for which they lack attendance. They will not be permitted to proceed to II /III year until they earn the required attendance for that particular Semester. They have to obtain prior permission from the University to rejoin the course.

5. Candidates who have put in not less than 50% of attendance will be permitted to proceed to the Next Semester of the Course and they may be permitted to take next November/December and subsequent University Examination by paying the prescribed Condonation Fee without putting in further attendance.

6. In the case of I Year Students the required Percentage of attendance will be 80% if they are admitted in the month of July, and 85% if they are admitted in August.

7. The Annual Certificate of Attendance required by the University for admission to the University Examination will in no case be granted unless (I) the Principal is satisfied with the student's progress and conduct and (II) the student has attended three-fourths of the number of working days for Theory Classes and three-fourths of the Practical Classes.

ATTENDANCE AND LEAVE OF ABSENCE

1. It shall be the duty of each student to attend regularly and punctually all the periods on all the working days. A student shall be granted one full day attendance only if he/she attends all the periods of each working day. He/She shall be granted only half a day attendance. If he/she attends any three or four periods.

2. As the students' attendance is computerized, attendance for each period shall be taken as soon as the teacher enters the class and the attendance slip is dispatched to the computer section. Attendance shall be displayed on the Departmental Notice Board weekly.

3. An Application for leave countersigned by the Parent or Guardian in the case of Day Scholar should be sent to the Principal through the Student Counsellor concerned and the Head of the Department after being duly recommended.

4. The Hostel students should submit their leave applications to the Principal countersigned by the Hostel Additional Warden/Deputy Warden and through the Student Counsellor concerned and the Head of the Department, after being duly recommended as in the case of the Day scholars.

5. The Principal may require the production of a Medical Certificate where the sickness extends beyond three days.

6. If a student absents himself without applying for leave, he shall be fined Re.1/- per day for such absence.

7. If a student absents himself for a week without leave the name will be struck off the rolls, unless he shows that his failure to obtain leave was unavoidable. A re-admission fee of Rs. 10/- will be levied for reinclusion of the name in the Nominal Rolls.

8. No student shall enter the classroom without the permission of the staff member in charge of the class or leave the classroom until the class is over.

9. Whenever a student is deputed to represent the College in any Tournament or Contest, he/she should obtain prior permission from the Principal, by submitting a letter from the Deputing Authority, viz., Head of the Department, Director of Physical Education, etc., recommending the name of the participant. Failure to do so will result in loss of attendance for the period of deputation.

10. Students who wish to participate in any Tournament or Contest on their own shall also obtain the prior permission from Principal and submit Attendance Certificate within three days after their return.

11. Students, who fail to obtain prior permission from the Principal, will not be entitled to the grant of attendance for the period of absence.

PROGRESS OF STUDENTS

Students must attend all the Continuous Internal Assessment (CIA), Mid Semester and University Model Examinations (Theory & Practicals) and the tests conducted periodically by the Respective Departments. A Student with satisfactory progress in the Examinations alone , shall be eligible to get Attendance Certificate for the University Examinations.

STUDENTS CODE OF CONDUCT

- All students should wear clean and decent dress. Dress Regulations prescribed by the College must be followed.

- Students should always possess Identity Card issued by the College when they are in the College Campus.

- All Students shall greet all the members of the Teaching staff on the occasion of their First Meeting them for the day.

- The Staff Member entering into the classroom and leaving it, the students shall rise and remain standing till He / She takes his seat or leaves the room.

- No Student shall leave the Classroom without permission or until the class is over.

- Students shall abstain from creating any noise while moving from one Classroom to another and shall avoid disturbing other classes.

- Students are not allowed to loiter in the Portico & Corridor during Class Hours, even if they have no class. When they have no class they are expected to be in the Library.

- Students are forbidden from organizing or attending any meeting in the College or collecting money for any purpose without the prior permission of the Principal.

- Smoking inside the Compound, Throwing Waste Paper, Defacing the Walls and such other offences will invite Disciplinary Action.

- Organised absence from classes and soliciting absence of other students are serious breaches of discipline, which may involve removal of students from the rolls of the College during or at the end of the year.

- Students are not allowed to address any authority in a body. Such combined action is subversive of good order.

- Students on the rolls of the College are forbidden to take active part in any Political Agitation, directed against the authority of the Government. The Principal may further at his discretion forbid students from engaging prominently in any public movement with which it is undesirable for anybody in the state to be associated.

- If Students attend Political Meetings and conduct themselves in any manner which is forbidden or unbecoming or engage in Political Agitation in such a way as to interfere with the Corporate life and Educational work of the College, the Principal of the College may suspend or expel them or refuse the granting of term certificate for a specified period and may also report their case to the University with a view to their being dealt with under the University Regulations.

- The Principal or Other Constituent Colleges or Hostel Authorities may frame and issue from time to time, disciplinary rules of a permanent or temporary character regulating the conduct within the College or Hostel Precincts so far as such rules seem necessary to secure the observance of the above rules and also to maintain the respect and reputation of the College or Hostel.

- The Principal or Other Constituent Colleges or Hostel Authorities shall have full powers to effect the following punishment; Imposing Fine, Marking Absence, Withholding or Term Certificates, Suspension, Expulsion etc.

- No Student of the College shall be a Member of any Association not connected with the College, without the prior permission of the Principal nor shall a student take part in Strikes or any Anti-social and subversive Activities. A Student contravening these rules is liable to be expelled from the College. In general, the students are expected to conduct themselves inside and outside the College like Gentlemen/Women and maintain the honour and dignity of the Academic Community to which they belong and to consider all slovenliness as offence against self-respect. No Student shall be a member of any Political Party nor shall he take part in active politics.

- Character and Conduct Certificates cannot be claimed as a matter of right. The Principal may refuse to issue these Certificates without assigning any reason whatsoever.

MEDICAL INSPECTION

- Every Student of First Year Degree Classes will be medically examined by a qualified Doctor appointed by the College and a report about the state of his/her health prepared.

- Whenever a Medical certificate has to be produced by a Student, such certificate should be obtained either from the College Doctor or from such other Doctors as are approved by the Principal.

COLLEGE EXAMINATIONS

- In addition to CIA and Model Examinations, Term, Weekly Tests will be held from time to time for all classes at the discretion of the Heads of Departments. Serious Action will be taken on absence from these Tests. Performance and Progress in the CIA and Model Examinations will be taken into consideration for awarding CIA Marks and forwarding them to the University Examinations.

- Students who indulge in unfair means and dishonesty in the College Examination shall be severely dealt with.

- Absence or Exemption from an Examination for whatever reasons would mean Nil Results.

- Absence from Terminal Examination will entail a fine of Rs. 20/-per student. In the case of student getting exemption, no fine will be imposed.

- Students without Identity Cards will not be allowed to take the Examination.

- A Terminal Report will be sent by the Principal to the Parents or Guardians at the end of the First and Second Terms about the Student's Progress in Curricular and Extra-Curricular Activities Attendance and Conduct etc.

COLLEGE LIBRARY RULES AND REGULATIONS

- All Students and Staff of the College are Members of the Library. Main Library is open on all working days from 8.00 a.m. to 7.00 p.m. Reading room is kept open upto 5.00 p.m. The Library will be kept open during vacations between 10.00 a.m. and 3.00 p.m.

- Every student will be given Two Borrower's Tickets, each bearing his Department Number, Name, Class and Group. Each Ticket will entitle the students to borrow one book from the library at a time.

- All New Students can get their Library Borrower Ticket on application at the Circulation Counter in the month of August by producing the College ID.

- Students can keep borrowed books for two weeks and the books are to be returned on or before the due date.

- The Librarian may recall a book at any time even during the period of its first issue. The book may be reissued to the same borrower if needed after the purpose for which it has been recalled is served.

- Reference Books, Textbooks and Periodicals are available for consultation only. Consultation forms on which the student shall apply for Reference book, Textbook and Periodicals shall be kept in the library. Readers before consulting shall fill in the form using a separate one for each volume.

- Before leaving the Library, students must handover the books together with the forms relating to them.

- No book shall be issued which, in the opinion of the Librarian, is not sufficiently in good condition to be safely handled by the borrower.

- Borrowers should examine the Books and Periodicals issued to them at the Issue Counter. Should there be any mutilation in them, it should be brought to the notice of the Staff Incharge of the Issue Counter or the Librarian and a record of it is made. If not done so the borrower shall be held responsible for it.

- When a book is lost or damaged, the student shall replace the book or pay the double of the cost. Underlining passages or writing marginal notes will be considered as willful damaging of the book.

- A member who has lost his Borrower's Ticket shall make a written report to the Librarian to trace and return the ticket. If after a period of a fortnight, is still untraceable, an undertaking in writing shall be given to the effect that the member will hold himself/herself responsible for any unauthorized borrowing in exchange of the lost ticket. On such undertaking being given, a duplicate ticket will be issued on payment or Rupees 50/- per ticket.

- Students must return their Borrower's Ticket to the Library when leaving the college and obtain "No Dues" certificate. Penal fee of Rupee Fifty Per Ticket will be collected from the students who fail to return tickets in time.

- Students are not allowed to sub-lend either Tickets or Books taken from the Library.

- Absolute silence must be maintained in and around the Library, so that others may use the library undisturbed in peace.

- Members in the Reading Room shall vacate their seats 10 minutes before the closing time.

- Suggestions for purchase of Books and improvement in service may be made by writing to the librarian.

- Any change in the Rules or Regulations or any Information will be notified on the Library Notice Board.

- All personal belongings of the students visiting the Library must be kept outside only; white papers shall be allowed inside the Library.

- Use of Cell Phone inside the Library is forbidden. The Cell Phones must be kept Switched Off.

RENEWAL

- Renewal for the further period of two weeks is permissible for the book when there is no reservation for that from others. But the books have to be produced before the Assistant in the Counter at the time of renewal. In order to that, the new due date may be stamped on the Due Date Slip. Any Book which is in demand may be lent for a shorter period than a fortnight or may be declared for a period as a reference book.

RETURNS

- Absence from the College will not ordinarily be admitted as an excuse for delay in the return of books.

- Students should ensure that they take the Borrower's Tickets when they return the Books.

STUDENTS IDENTITY CARDS

Each student of the College is expected to possess and wear the Identity Card with his photograph affixed on it, Duly Attested by the Principal. They are advised to keep the card with them always and use them on the following occasions:

- To get Concessional Tickets to travel by Bus, Rail or Air.

- To become a member of U.S.I.S. Library, British Council Library, Connemara Library or Local Fund Authority Library.

- For Postal Identity.

- As an identification when appearing for State Government or University Examinations.

- For the Receipt of payment of Fee concession, scholarships etc., at the College Cash Counter.

- As a general Identity card, while present in the college.

COLLEGE HOSTEL

WARDEN

The Principal is the Ex-Officio Warden of the Hostel. He will be assisted by Members of the Staff in its Management including the discipline of the inmates.

ADMISSION

- The Student shall submit filled in prescribed Application form for Admission. The Application Fee is not Refundable.

- In the absence of Father or Responsible Guardian, no student shall be admitted to the Hostel.

- Admission to the Hostel is only for One year. Renewal will depend on the conduct of the student.

- Admission to the Hostel can be refused without assigning any reason.

- Any Student wishing to leave the Hostel during the year must have written permission from the parent. It should be made known at least a month earlier.

- The Management reserves the right to terminate the period of residence for grave misconduct on the part of the student.

- Rooms allotted are liable to be changed at the direction of the Warden at any time.

- Student must bring Mattresses and Bed linen, Bedspreads, Plastic Buckets, Plate and a Glass.

- Leave of Absence when the college is working will be allowed for festival, illness and celebrations or for any emergency, with the written permission of the Warden. For festival, celebrations or for any emergency it will be restricted to one week. No deduction of mess charges will be allowed for absence of any kind.

MEALS / MESS

• Non-Vegetarian and Vegetarian Food shall be served.

• Students who leave the hostel during the course of a month must pay full charges for the month.

SERVICE TIMINGS

Coffee	6.30 A.M. - 7.45 A.M.
Breakfast	7.45 A.M. - 8.50 A.M.
Lunch	1.00 P.M. - 2.45 P.M.
Tea	4.30 P.M. - 5.45 P.M.
Dinner	7.45 P.M. - 9.00 P.M.

All boarders shall assemble in the Mess Hall in the scheduled time and dine without noise or nuisance to other. They shall behave politely and friendly with all. Food/Meals shall not be allowed to take to rooms, except for the sick. All grievances and complaints shall be sorted out amicably to the happiness of all.

STUDIES

• Study Hours are from 6.00 A.M. to 8.00 A.M. in the morning and 8.30 P.M. to 11.00 P.M.

• Absolute silence should be maintained during study hours and other times.

• All Lights shall be Switched Off at 11.00 P.M.

• Hostellers are not permitted to stay in the hostel during class hours without permission from the Warden.

DISCIPLINE

• The Rooms should be kept neat and tidy. All the beds should be covered with bedspreads.

• Washed Clothing should be brought to the Rooms Dry.

• Bathrooms and Latrines should be left clean after use.

• Visitors are not allowed to enter the Hostel without prior permission from the Warden.

• No Student shall be absent from the Hostel in the night, without Warden's permission as also of the Guardian.

• The Guardians are requested to put in writing the time of Arrival and Departure of their ward form home.

- Damages done to any Hostel property or article shall be paid by the student in full.

- Students are cautioned not to keep money or valuables in the rooms. All the suitcase, Boxes and Rooms should be locked.

- All Hostellers must vacate the Hostel immediately after end of their examinations.

- Students must strictly adhere to the dress code prescribed in their own interest to develop an attitude of high self esteem and dignity.

DRESS CODE BOYS

Must wear Formal Full Hand Shirt and Full Pant with Belt and Shoes. Jeans and T-shirts are not allowed in College Hours.

DRESS CODE GIRLS

Must wear Churidhar or Salwar Kameez and Upper Shawl.

COMPUTER LABORATORY

Computer Laboratory is equipped with costly Apparatus and Appliances. Hence great care must be exercised in handling the equipment. All breakages, damages, losses etc. must be reported to the Professor concerned as soon as they occur. In case the student fails to report the breakage to the Professor concerned, a fine of Rs. 10/- will be collected along with the breakage charges.

PHYSICAL EDUCATION

Every Student shall be required to undergo the course of Physical Training prescribed or recognized by the College and his annual attendance and progress certificates will not be considered complete unless the Principal has certified to the effect that the candidate in addition to the usual course of instruction has satisfactorily undergone the prescribed course in physical training and put in three fourths of the attendance. The course of Physical Training to be prescribed by the College and certified

    a. The Physical Training entitled for members of NCC

    b. Field Sports or Games

    c. Formal Physical Exercises.

No student shall be exempted from the course of Physical Training thus defined, unless he is declared by the Medical Officer of the College to be unfit to undergo .

NATIONAL SERVICE SCHEME(NSS)

NSS Unit was started in Mohamed Sathak College of Arts and Science during the Academic Year 2000- 2001.

The National Service Scheme (NSS) is a Programme organised by the Ministry of Education and Youth Services of the Government of India to offer opportunities and training in service to the Community and the Nation for students with an aptitude to serve. It is intended to involve the University Students in a variety of Social Service and Development Activities concomitantly with the normal Academic Programme. The Motto of this scheme is "**Education through Community Service**".Students of the First and Second year Degree classes are eligible for Admission. Our College has 2 units and a total of 200 Students will be enrolled, who will be under the control of Two Programme Officers. A Third Unit for Girl students is launched in the Academic Year (2008 - 09) under the supervision of a Women Programme Officer.

NSS, YOUTH RED CROSS (YRC), RED RIBBON CLUB (RRC) and CITIZEN CONSUMER CLUB (CCC)

Aims to develop in its Volunteers

- A spirit of selfless service to our people in distress, poverty and ignorance, irrespective of region, language, religion and caste.

- A capacity to identify and study community problems, to plan and to carry out welfare projects as a Team.

- A willingness to share the benefits of Modern Higher Education with our people who did not get this benefit.

- A dignity for manual work and respect and concern for our rural masses.

- A living faith in the Unity of India and our great National heritage. A variety of service programmes like Slum Clearance, Adult

- Education, Small saving, Community Welfare, Rural Reconstruction, Maintenance of National Monuments, Socio Economic Survey, etc., are available. Certificates will be issued to deserving volunteers at the completion of their Two-Year term (240 Hrs.). Volunteers are expected to participate in all the Training programme and Work Camps organized from time to time.

STUDENT COUNSELLING SYSTEM

Under this Scheme all the students of the college are divided into a number of batches and each batch is placed under a particular member of the staff. Each Student on being admitted to the College will be assigned to the care of one of the Lectures whom he/she can consult on all matters where advice is required whether in his studies or in the ordinary affairs of life. Each Student is expected to meet his Counsellor Incharge at least once a fortnight at such a time as may be fixed by the Counsellor and take his advice on any matter.

Counselling Meetings are conducted periodically by each Counsellor for giving the students proper guidance on points of academic and general interest. No Student should be absent from these meetings without permission. Every Counsellor Incharge shall send his report of his wards and these reports are on file in the College Office. Character Certificates are issued by Principal on the basis of the reports furnished by the Counsellors.

Applications for Leave should be submitted only through the Counsellor In charge, and in case where the Counsellor is not satisfied with the grounds on which leave is asked for, no leave shall be granted. Applications submitted directly to the Principal will not be considered.

The Students are asked to approach their Respective Heads of Departments and Counsellors Incharge for guidance and Counselling for any clarification and help.

GRIEVANCE CELL

A Grievance Cell is instituted to sort out problems of the students in Academic and Administrative matters and to help resolution of problems. All Complaints and Requests shall be forwarded to the Grievance Cell through the Students Counsellor and the Respective Head of the Department.

A reply to the complaint shall be given in Three Working Days. No Students shall insist further on the matter after the Grievance Cell found a reasonable remedy for the Issue.

CITIZEN CONSUMER CLUB

Our College has been privileged to install CITIZEN CONSUMER CLUB (CCC) sponsored by the Department of Civil Supplies and Consumer Protection, Govt. of India.

The Motto of CCC - "Aware, Alert and Act" will be ingrained in Students-Community by adopting innovative means. It imparts awareness among the member-students about the rights and responsibilities of Citizens and Consumers are provided in the Constitution of India, Consumer Protection Act, 1986 and other Indian Laws. The Member-Students are expected to participate in all the programmes organized from time to time.

DEENIYATH AND MORAL INSTRUCTIONS

With a view to inculcate high values of Morality, Humanism, Harmony and Amity in the students, the College offers Deeniyath and Moral instructions. Sense of Morality and Ethics makes one healthy in mind and body. It also helps him / her to analyse good and bad in right ernest and steers towards righteousness and honesty. The Classes are conducted on Wednesdays once a week. All Students are expected to benefit from the Classes.

General Lectures on selected topics shall be arranged once in a month. Popular Speakers shall address the students in the meetings and shall clarify doubts in Question-Answer, Session after the general talk. At the end of the Academic Year, Examination shall be held. Prizes shall be distributed to the Toppers in the Examination.

Tamilnadu Prohibition of Ragging Act, 1997
IMPORTANT NOTICE

Tamilnadu Prohibition of Ragging Act, 1997 defines Ragging as display of noisy, disorderly conduct or any act which causes or likely to cause physical and psychological or raise apprehension of fear or shame or embarrassment to a student, by teasing, abusing of, playing practical jokes on or causing hurt to such student or asking the student to do any act or perform something which the student will not in ordinary course willingly do. As per the law, ragging or abetting in ragging are acts of indiscipline and crime which the Supreme Court of India in SLP No. 24295 of 2006, held as a Perverse Act having the effect of dehumanization of the individual affecting his or her self esteem and gave directions to treat ragging more or less at par with rape and other atrocities against women, treating persons belonging to reserved categories etc: fresh students, like other weaker sections of the society, need and deserve protection. It has recommended the following punishments which are strictly enforced in the University Grants Commission Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

1. Cancellation of Admission.

2. Suspension from Attending Classes.

3. Withholding/Withdrawing Scholarship/Fellowship and other benefits.

4. Debarring from appearing in any Test / Examination or other Evaluation Process.

5. Withholding Results.

6. Debarring from representing the institution in any National or International Meet, Tournament, Youth festival etc.

7. Suspension/Expulsion from the Hostel.

8. Rustication from the Institution for periods varying from 1 to 4 semesters.

9. Expulsion from the Institution and Consequent Debarring from Admission to any other Institution.

10. Fine up to Rs. 25,000/-

11. Rigorous Imprisonment up to Three years.

The College is bound to adhere to the Act of the Government of Tamilnadu and The Regulations of the University Grants Commission. Therefore, the Senior Students are earnestly advised to set good example to Juniors by desisting from this nefarious act. Instead, they must exhibit warmth of love and affection to them and encourage in studies.

Ragging is an unlawful and punishable act! Strictly prohibited!!
Abhor Ragging! Be Pleasant and Friendly!!

TamilNadu Prohibition of Ragging Act, 1997
IMPORTANT NOTICE
TAMIL TRANSLATION

CONSTITUTED COMMITTEES

(FOR ACADEMIC, CO-CURRICULAR & EXTRA-CURRICULAR ACTIVITIES)

INTERNAL QUALITY ASSURANCE CELL

IQAC Composition	Name	Designation
Chairperson	Dr. R. Meganathan	Principal
Management Representative	Janab. S.M.A.J. Abdul Haleem	Director
External Member	Dr. K. Manivannan	Advisor, NAAC
Administrative Officer	Dr. O.S. Aysha	Vice Principal
Member	Dr. V. Muralidhar	HoD -Mathematics
Member	Dr. G. Manickam	HoD -MBA
Member	Dr. M. Rahima I Beevi	HoD -PGCS
Member	Dr. P. Rasool Begum	HoD -BBA
Member	Dr. V. Anuradha	HoD -Biochemistry
Member	Dr. S. Balaji	HoD -BCA
Member	Dr. R. Kabaleeswaran	HoD -B.Com(G en)
Coordinator	Dr. M. Syed Ali	HoD -Biotechnology
Director	Mr. R. Franklin Raja	Talent Data Pvt Ltd
Alumni Representative	Ms. B. Sahana	Key Account Manager - SEA
Students Representative	Ms. V. Sai Swathi	II MSc. Biotechnology

MOHAMED SATHAK COLLEGE OF ARTSAND SCIENCE

Affiliated to University of Madras, Approved by UGC & AICTE, Reaccredited by NAAC
Promoted by Mohamed Sathak Trust
An ISO 9001:2015 Certified Institution
Sholinganallur, Chennai 600 119, Tamilnadu, India.

ANTI DRUG CLUB COMMITTEE

Name	Designation / Class	Contact No.
CONVENER		
Dr. R. Meganathan	Principal	8870717071
CO -CONVENER		
Dr. O.S. Aysha	Vice Principal	9444550390
POLICE		
Dr. V. Srinivasan	Inspector of Police, Chemmancheri	9443808523
NAME OF THE CO -ORDINATORS		
Mr. G. Rajakumar	NSS Programme Officer (Boys Unit)	9843543526
Dr. S. Mullaimalar	NSS Programme Officer (Girls Unit)	9080821893
Mr. K. Velayutham	YRC Programme Officer	9626121856
NAME OF THE STUDENTS		
Mr. T. Akash	III B.Com (GEN)	8124323318
Mr. M. Praveen Kumar	III B.Com (GEN)	9944759330
Mr. S.J. Joshua Jones	III B.A. (ENGLISH)	9884913354
Mr. A. Musthaq Ali	III B.Com (CS)	9092723511
Ms. S. Saritha	III B.Sc. MB	7601917181

ANTI RAGGING COMMITTEE

Name	Designation / Class	Contact No.
Alhaj Janab S.M. Mohamed Yousuf	Chairman	044 -24501115
Janaba. S.M.H. Sharmila	Secretary	044 -24501115
Janab. S.M.A.J. Abdul Haleem	Director	044 -24501115
Dr. R. Meganathan	Principal	8870717071
Dr. O.S. Aysha	Vice Principal	9444550390
Heads of the Departments		
Dr. M. Syed Ali	HoD -Biotechnology	9842052929
Dr. V. Anuradha	HoD -Biochemistry	9841751450
Dr. G. Manickam	HoD -MBA	9884002341
Dr. M. Rahima I Beevi	HoD -PG CS	7598479291
Dr. S. Muthulakshmi	HoD -B.SC (CS)	7305864637
Dr. S. Balaji	HoD -BCA	7305326107
Dr. R. Kabaleeswaran	HoD -B.Com (GEN)	9442542858
Mr. V. Mu ruganandham	HoD - B.Com (GEN, Shift -II)	9840222490
Dr. M. Sudhahar	HoD - B.Com (AF)	9751573723
Dr. R.H. Barin Banu	HoD - B.Com (ISM)	7598466460
Dr. R. Muthusamy	HoD - B.Com (CA)	9865383869
Dr. E. Vanitha	HoD - B.Com (CS)	9578643650
Mr. M.R.Prakash	HoD - B.Com (BM)	9551051844
Dr. R. Amudhevalli	HoD -Elec. Science	9442209692
Dr. V. Muralidhar	HoD -Mathematics	9840835927
Mr. K. Velayutham	HoD -Viscom	9626121856
Dr. P. Rasool Begum	HoD -BBA	9003010268
Mr. N. Logesh	HoD - Hotel & Catering Mgt	9962664118
Dr. V. Selvarani	HoD -Chemistry	7358336185
Mrs. S. Riyas Fathima	HoD -Home Science	9003097257
Mr. Sanjay Gopinath	HoD -Psychology	8939613434
Dr. M. Kalai Nathiyal	HoD -English	8148509469
Dr. S. Mullaimalar	HoD -Tamil	9080821893
MR. Ashafaquer Rahman Oomeri	HoD -Arabic	9791119518
Mr. R.K. Delwin Jijo	Director of Phy. Education	7358570762
Police		
Dr. V. Srinivasan	Inspector of Police, Chemmancheri	9443808523
Media		
Mr. S. Thirumalai Kumar	Sr. Reporter, Dinamani	8939156494
Parents		
Mr. J. Shanmugasundaram	B.Sc. HCM	9444005634
Mr. S. Jeyakumar	B.Com BM	9884629321
Mr. D. Baskar	BBA	9444822099
Mr. P. Jaikumar	Microbiology	9087775112
Students		
Ms. H. Pooja - 21MMB11	II M.Sc. Applied Microbiology	7305744606
Mr. S. Sakthivel - 21MBAM36	II MBA	9094133970
Ms. M. Kalaimathi - 20BCA114	III BCA	9150545684
Mr. N. Bharath Kumar - 21MCM7	II M.Com	8124042339
Ms. R. Jameela - 20CCS22	III B.Com CS	8428965811
Mr. S. Abdul Hasim - 20BBA90	III BBA	7305372292

DISCIPLINE COMMITTEE

Dr. R. Meganathan, Principal	**Convener**
Dr. O.S. Aysha, Vice Principal	**Co-convener**
Dr. M. Syed Ali, HoD-Biotechnology	Member
Mr. K. Velayutham, HoD-Viscom	Member
Mr. Ashafaquer Rahman Oomeri, HoD-Arabic	Member
Dr. R. Kabaleeswaran, HoD-B.Com (G)	Member
Dr. P. Rasool Begum, HoD-BBA	Member
Dr. S. Balaji, HoD-BCA	Member
Mr. R.K. Delwin Jijo, Director of Phy. Education	Member

ANTI - SEXUAL HARASSMENT COMMITTEE

Dr. S. Valli, Asst. Professor-Microbiology	**Convener**
Dr. P. Rasool Begum, HoD -BBA	Member
Dr. M. Rahimal Beevi, HoD-PG CS	Member
Dr. R.H. Barin Banu, HoD-B.Com (ISM)	Member
Dr. M. Kalai Nathiyal, HoD-English	Member
Mrs. J. Sakeetha, Lab Technician -Biochemistry	Member
Mrs. A. Lilly Margrate, City coordinator, Chennai, Thozhamai, NGO	Member
Mr. V. Palaniappan, Accountant, Office	Member
Ms. V. Sai Swath i, Student Representative (II M.Sc. BT)	Member
Mr. N. Barath Kumar, Student Representative (II M.Com)	Member
Mr. J. Vincy Vishaal, Student Representative (II M.Sc. CS)	Member

INSTITUTION'S INNOVATION COUNCIL COMMITTEE

Name of the Staff	Designation	Position
Dr. R. Meganathan	Principal	President
Dr. O.S. Aysha	Vice Principal	Vice President
Dr. M. Syed Ali	HoD-Biotechnology	Convener
Dr. P. Rasool Begum	HoD-BBA	IPR Activity Coordinator
Dr. V. Anuradha	HoD-Biochemistry	Innovation Activity
Dr. M. Rahimal Beevi	HoD-PG CS	Internship Activity Coordinator
Dr. G. Manickam	HoD-MBA	Start up Activity Coordinator
Mr. M. Vasanthamani	System Administrator	Social Media Champion

WOMEN'S DEVELOPMENT / GRIEVANCE & REDRESSAL COMMITTEE

Dr. M. Rahima l Beevi, HoD-PG CS	**Convener**
Mrs. S. Riyas Fathima, HoD -Home Science	Member
Dr. R. Amudhevalli, HoD -Electronics Science	Member
Dr. V. Selvarani, HoD -Chemistry	Member
Mrs. P. Meenatchi, Ass t. Professor -Biochemistry	Member
Mrs. Nasreen Najeeb, Asst. Professor -Biotechnology	Member
Mrs. S. Swarnalakshmi, Asst. Professor -B.Com (G)	Member
Dr. B. Jothi, Asst. Professor -Tamil	Member
Dr. A. Nasima, Asst. Professor -BBA	Member
Mrs. J. Usharani , Asst. Professor -Mathematics	Member

STUDENTS COUNSELLING COMMITTEE

Dr. O.S. Aysha, Vice Principal	Convener
Dr. M. Kalai Nathiyal, HoD-English	Member
Mr. Sanjay Gopinath, HoD -Psychology	Member
Ms. M. Mahalakshmi, Asst. Professor -Psychology	Member
Mrs. Madhumitha Sriram, Clinical Psychologist	Member
Mr. L. Mohamed Ashik, Student Representative (III B.Sc. CS)	Member
Ms. P. Priyadharshini , Student Representative (II M. Sc. AM)	Member
Ms. S. Priyadharshini , Student Representative (II MBA)	Member
Mr. M. Praveen Kumar, Student Representative (III B.Com. G)	Member

EXAMINATIONS COMMITTEE

Dr. R. Meganathan, Principal & Chief Superintendent	**Convener**
Dr. O.S. Aysha, Vice Principal & Assistant Chief Superintendent	**Co-convener**
Dr. V. Muralidhar, HoD-Mathematics & Addl. Chief Superintendent	**Co-convener**
Dr. S. Valli, Asst. Professor-Microbiology	Member
Dr. M. Syed Ali, HoD-Biotechnology	Member
Mr. M. Sundramurthy, Asst. Professor-B.Com (CS)	Member
Mr. M. Prabhu, Asst. Professor-PG CS	Member
Mr. S. Mohamed Marzook, Asst. Professor-Electronics Science	Member
Mr. G. Rajakumar, Asst. Professor-B.Com (G)	Member
Mr. K. Moorthi, Asst. Professor-English	Member

FOREIGN STUDENTS CELL

Dr. M. Syed Ali, HoD -Biotechnology	Convener
Mr . Ashafaquer Rahman Oomeri, HoD -Arabic	Member

AICTE & ICTACT

Dr. O.S . Aysha, Vice Principal	Convener
Dr. G. Manickam, HoD -MBA	Member
Dr. M. Rahima I Beevi, HoD -PG CS	Member

NODAL OFFICER FOR AISHE, NSP and MTC BUS PASS / TRAIN PASS

Dr. O.S . Aysha, Vice Principal	Convener
Mr. M. Prabhu, Asst. Professor -PG CS	Member
Mr. V. Palaniappan, Accountant , Office	Member
Mr. G. Nalla Mohamed, Transport Incharge, Office	Member

COLLEGE CALENDAR / PROSPECTUS

Dr. O.S . Aysha, Vice Principal	Convener
Dr. M. Rahima I Beevi, HoD -PG CS	Member
Dr. M. Kalai Nathiyal, HoD -English	Member
Mr. S. Buvanendra Bose , Asst. Professor -English	Member
Mr. M. Vasanthamani, System Administrator	Member

COLLEGE MANAGEMENT SOFTWARE & COLLEGE WEBSITE

Dr. O.S. Aysha, Vice Principal	Convener
Mr. M. Vasanthamani, System Administrator	Member
Mr. B. Sakthivel, Senior Software Programmer	Member
Dr. M. Rahima l Beevi, HoD-PG CS	Member
Mrs. P. Sumathi, Asst. Professor -BCA	Member
Mr. M. Mohamed Mazhar Hussain , Asst. Professor -English	Member
Mr. M. P alanisamy , Asst. Professor - PG CS	Member
Mr. M. Prabhu, Asst. Professor -PG CS	Member
Mrs. K. Sathya, Asst. Professor -BCA	Member

TIME TABLE COMMITTEE

Dr. O.S . Aysha, Vice Principal	Convener
Dr. M. Syed Ali, HoD -Biotechnology	Member
Dr. R. Kabaleeswaran, HoD -B.Com (G)	Member
Dr. P. Rasool Begum, HoD -BBA	Member

SMARTCLASS INCHARGE & LESSON PLAN

Dr. A. Reena, Asst. Professor -Microbiology	Convener
Dr. E. Vanitha, HoD -B.Com (CS)	Member
Mrs. J. Deepalakshmi, Asst. Professor -Biochemistry	Member
Mrs. S. Sujatha, Asst. Professor -B.Com (AF)	Member

STUDENTS' SCHOLARSHIP

Dr. S. Velayutham, Asst. Professor -BBA	Convener
Mr. S.N. Sheriff Ali, Scholarship In -charge, Office	Member
Mr. C. Rajagopal, Asst. Professor -UG CS	Member
Dr. N. Yogananth, Asst. Professor -Biotechnology	Member
Mrs. R. Anbu Selvi, Asst. Professor -B.Com (AF)	Member
Mr. A. Ranjith , Asst. Professor -Mathematics	Member
Dr. C. Alosious Gonsago, Asst. Professor -Electronics Science	Member
Mr. V. Rajkumar, Asst. Professor -Tamil	Member
Dr. S. Sathiyabama, Asst. Professor -B.Com (G)	Member
Mrs. V. Jothi Subashini, Asst. Professor -BCA	Member

STUDENTS TRAINING & PLACEMENT CELL

Mr. N. Logesh, HoD -Hotel and Catering Management	Convener
Mr. V. Muruganandham, HoD -B.Com (G , Shift-II)	Member
Dr. S. Muthulakshmi, HoD -UG CS	Member
Dr. G.K. Saravanan, Asst. Professor -Biotechnology	Member
Dr. P. Ganapathi , Asst. Professor -Chemistry	Member
Dr. J. Mohamed Kani, Asst. Professor -English	Member
Mr. T. Vetri Prabhu, Asst. Professor -BBA	Member
Mrs. K. Gayathri, Asst. Professor -English	Member

COLLEGE MAGAZINE COMMITTEE

Dr. M. Kalai Nathiyal, HoD-English	**Convener**
Dr. S. Mullaimalar, HoD -Tamil	**Convener**
Dr. V. Sivagurunathan, Asst. Professor -Tamil	Member
Mrs. S. Padma, Asst. Professor -Tamil	Member
Mrs. P. Gayathri, Asst. Professor -English	Member
Dr. R. Vetriveeran, Asst. Professor -B.Com (CS)	Member
Ms. A. Steffi Pastina Silva, Asst. Professor -English	Member
Ms. S. Nivetha, Asst. Professor -English	Member
Mr. J.S. Praveen , Asst. Professor -BCA	Member

LIBRARY COMMITTEE

Dr. R. Jayakumar, Librarian	**Convener**
Dr. S. Balaji, HoD-BCA	**Convener**
Mr. M. Ramanujam, Asst. Librarian	Member
Dr. S. Mullaimalar, HoD -Tamil	Member
Mr. M.A. Mohideen Meeran Sahib, Asst. Professor -Viscom	Member
Mr. K. Affan Muaz, Asst. Professor -B.Com (AF)	Member

PARENT TEACHER ASSOCIATION

Mr. N. Logesh, HoD -Hotel and Catering Management	**Convener**
Mr. N. Pakkir Mohamed	**PTA Secretary**
Mrs. T. Sangeetha Devi, Asst. Professor -UG CS	Member
Dr. T. Jemila Joy, Asst. Professor -Tamil	Member
Mr. U. Ashraf Ali , Asst. Professor -B.Com (AF)	Member

ENTREPRENEURIAL DEVELOPMENT CELL

Dr. G. Manickam, HoD -MBA	**Convener**
Dr. P. Rasool Begum, HoD -BBA	**Convener**
Dr. V. Anuradha, HoD -Biochemistry	Member
Dr. S. Balaji , HoD-BCA	Member
Mrs. F. Alsharon, Asst. Professor -Hotel & Catering Management	Member
Dr. S. Srividya, Asst. Professor -Microbiology	Member

ALUMNI ASSOCIATION

Mr. N. Logesh, HoD -Hotel and Catering Management & Treasurer	**Convener**
Mr. S. Mohamed Marzook, Asst. Professor -Electronics Science	Secretary
Mr. M. Prabhu, Asst. Professor -PG CS	Member
Mr. K. Kaleel, Asst. Professor -BBA	Member
Mr. M. Mohamed Mazhar Hussain , Asst. Professor -English	Member
Ms. A. Steffi Pastina Silva, Asst. Professor -English	Member
Dr. P. Mythily, Asst. Professor -Biochemistry	Member
Mrs. V. Divya, Asst. Professor -Electronics Science	Member
Mr. E. Veeramuthu, Asst. Professor -Electronics Science	Member
Mrs. S.S. Yasmin Banu, Lab Technician -Biotechnology	Member
Ms. A. Santhiya, Lab Technician -Microbiology	Member
Ms. K. Arulmozhi, Lab Technician -Microbiology	Member

BEST PRACTICES COMMITTEE

Dr. V. Anuradha, HoD -Biochemistry	**Convener**
Mr. K. Velayutham, HoD -Viscom	Member
Dr. M. Sudhahar, HoD-B.Com (AF)	Member
Mrs. G. Madhuri, HoD -B.Com (BM)	Member
Mrs. P. Sujatha , Asst. Professor -Mathematics	Member
Mrs. S. Deepalakshmi, Asst. Professor -Tamil	Member
Dr. R. Rajan, Asst. Professor -Biotechnology	Member
Ms. S. Sankarinarayani, Asst. Professor -Psychology	Member

GREEN / ENVIRONMENT CLUB

Dr. S. Valli, Asst. Professor -Microbiology	**Convener**
Dr. V. Selvarani, HoD -Chemistry	Member
Mrs. M. Mythili , Asst. Professor -Microbiology	Member
Mrs. M. Palaniyammal, Asst. Professor -Tamil	Member
Mrs. J. Gnanabharthi, Asst. Professor -B.Com (ISM)	Member
Mr. A. Dhilipkumar, Asst. Professor -B.Com (G)	Member
Mrs. K. Luxsiga, Asst. Professor -B.Com (G)	Member
Dr. M. Rajeswari Prabha, Asst. Professor -Biochemistry	Member
Mr. P. Arumaiselvan, Asst. Professor -English	Member

CULTURAL COMMITTEE

Dr. S. Valli, Asst. Professor -Microbiology	**Convener**
Dr. M. Kalai Nathiyal, HoD -English	Member
Mr. U. Ashraf Ali , Asst. Professor-B.Com (AF)	Member
Dr. B. Sasikala **,** Asst. Professor-Tamil	Member
Mrs. M. Palaniammal, Asst. Professor-Tamil	Member
Mr. Suriya Prakash R, III B.Com (AF)	Cultural Secretary
Ms. Barani Priya K , II M.Sc. Applied Microbiology	Deputy CS
Mr. Mohammed Ashwaq, II B.Sc. Biotechnology	Deputy CS
Mr. Imran Khan I , II B.Sc. Chemistry	Deputy CS
Mr. Mohamed Jakeriya Z, III BBA	Deputy CS
Mr. James I, III B.Com (Gen)	Organizer
Mr. Ahamed Rasim H, III BCA	Organizer

EXTENSION ACTIVITIES

Mr. G. Rajakumar , Asst. Professor -B.Com (G)	**NSS Programme Officer (Boys Unit -I)**
Mr. D. Palanisamy, Asst. Professor -PG CS	**NSS Programme Officer (Boys Unit -II)**
Dr. S. Mullaimalar, HoD -Tamil	**NSS Programme Officer (Girls Unit)**
Dr. V. Muralidhar, HoD -Mathematics	**CCC Programme Officer**
Mr. K. Velayutham, HoD -Viscom	**YRC Programme Officer**
Dr. G.K. Saravanan, Asst. Professor -Biotech .	**RRC Programme Office r**

SPORTS COMMITTEE

Mr. R.K. Delwin Jijo, Director of Phy. Education	Convener
Dr. S. Muthulakshmi, HoD-UG CS	Member
Mrs.S. Swarnalakshmi – B.Com (GEN)	Member
Mr. K. Kaleel, Asst. Professor -BBA	Member
Mr. U. Ashraf Ali , Asst. Professor -B.Com (AF)	Member
Mr. A. Ansari , Asst. Professor -Mathematics	Member
Mr. M. Suresh, Asst. Professor -B.Com (ISM)	Member
Mr. V. Thirumalai, Asst. Professor -Mathematics	Member
Mr. P. Thirunavukkarasu, Asst. Professor -Mathematics	Member
Mr. M. Krishnamoorthy, Asst. Professor -Tamil	Member

OUTREACH PROGRAMME

Dr. M. Syed Ali, HoD -Biotechnology	Convener
Mr. V. Muruganandham, HoD -B.Com (G, Shift -II)	Member
Dr. V. Selvarani , HoD -Chemistry	Member
Mr. R. Vignesh , Asst. Professor -Chemistry	Member
Ms. S. Josephine, Asst. Professor -Microbiology	Member

UNIVERSITY AFFAIRS

Dr. O.S . Aysha, Vice Principal	**Convener**
Dr. M. Syed Ali, HoD -Biotechnology	Member
Mr. V. Sathish Kumar, PS to Principal	Member
Mr. R. Gopinath, Record Clerk	Member

AUDIO & VISUAL IN-CHARGE

Mr. K. Velayutham, HoD -Viscom	**Convener**
Mr. S. Mohamed Marzook, Asst. Professor -Electronics Science	**Convener**
Mr. M.A. Mohideen Meeran Sahib, Asst. Professor -Viscom	Member
Mrs. B. Brindha, Asst. Professor -Viscom	Member
Mr. E. Veeramuthu, Asst. Professor -Electronics Science	Member
Mr. M. Vas anthamani, System Administrator	Member
Mr. M. Arokia Jebaraj, Network Asst.	Member
Mr. A. Jaffar Sadiq, Plumber cum Electrician	Member

SOCIAL MEDIA CHAMPION

Mr. M Vas anthamani, System Administrator

STAFF DISCIPLINE COMMITTEE

Janab. S.M.A.J. Abdul Haleem	**Director**
Dr. R. Meganathan, Principal	**Convener**
Dr. O.S. Aysha, Vice Principal	**Co-convener**
Dr. M. Syed Ali, HoD -Biotechnology	Member
Mr. K. Velayutham, HoD -Viscom	Member
Dr. R. Kabaleeswaran, HoD -B.Com (G)	Member
Dr. P. Rasool Begum, HoD -BBA	Member
Dr. M. Rahimal Beevi, HoD -PG CS	Member
Dr. S. Balaji, HoD -BCA	Member

MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Affiliated to University of Madras, Recognised by UGC & AICTE and
Re-accredited by NAAC
Sholinganallur, Chennai-600119, Tamilnadu, India.
An ISO 9001:2015 Certified and UGC 2(f) Recongnised Co-Educational Institution
Promoted by Mohamed Sathak Trust

COURSE DETAILS

B.COM (GENERAL)

SEMESTER I		
Sl.NO	Subject	Sub. Code
1	Tamil - I	LA11A
2	Hindi - I	CLE1E
3	French - I	CLK1S
4	Arabic- I	CLH1E
5	Engish- I	LZ11A
6	Financial Accounting	CZ21A
7	Business Communication	CZ21B
8	Business Economics	CZ31A
9	Elements of Logistics Management	AY51A
10	English for Commerce and Management -I	PZICA

SEMESTER II		
Sl.No	Subject	Sub. Code
1	Tamil - II	LA12A
2	Hindi - II	CLE2G
3	French - II	CLK2T
4	Arabic- II	CLH2G
5	Engish- II	LZ12A
6	Advanced Financial Acounting	CZ22A
7	Principles of Management	CZ22B
8	Indian Economy	CZ32A
9	Fundamentals of Insurance	AY52B
10	English for Commerce and Management -II	PZ1CB

B.COM (GENERAL)

	SEMESTER III	
Sl. No	Subject	Sub. Code
1.	Corporate Accounting	CZ23A
2.	Business Laws	CZ23B
3.	Banking Theory, Law and Practice	CZ23C
4.	Marketing	CZ23D
5.	Business Statistics	CZ33A
6.	Personality Enrichment - Level I	TSSEG
7.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	Subject	Sub. Code
1.	Advanced Corporate Accounting	CZ24A
2.	Company Law	CZ24B
3.	Financial Services	CZ24C
4.	Indirect Taxation	CZ24D
5.	Elements of Operational Research	CZ34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Elements of Cost Accounting	CZ25A
2.	Practical Auditing	CZ25B
3.	Logistics and Supply Chain Management	CZ25C
4.	Financial Management	CZ25D
5.	Income Tax Law and Practice -I	CZ45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Advanced Cost Accounting	
2.	Management Accounting	
3.	Entrepreneurial Development	
4.	Income Tax Law and Practice -II	
5.	Human Resource Management	
6.	Extension Activities	

B.COM (ACCOUNTING AND FINANCE)

	SEMESTER I	
Sl. No	Subject	Sub. Code
1.	Tamil – I	LA11A
2.	Communicative English	LZ11A
3.	Financial Planning & Performance	CA21A
4.	Business Communication	CA31B
5.	Basics Of Retail Marketing	CC5AD
6.	English For Commerce And Management	PZ1CA

	SEMESTER II	
Sl. No	Subject	Sub. Code
1.	Tamil –II	LA12A
2.	Communicative English – II	LZ12A
3.	Advanced Financial Accounting	CZ22A
4.	Principle of Management	CZ22B
5.	Financial Analytics Control	CA32B
6.	Basics of Business Insurance	CC5AB
7.	English For Commerce And Management – II	PZ1CB

	SEMESTER III	
Sl. No	Subject	Sub. Code
1.	Corporate Accounting	CZ23A
2.	Financial Reporting	CA23A
3.	Banking theory, Law and Practice	CZ23C
4.	Marketing	CZ23D
5.	Business Statistics	CZ33A
6.	Personality Enrichment - Level I	TSSEG
7.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	Subject	Sub. Code
1.	Advanced Corporate Accounting	CZ24A
2.	Corporate And Business law	CA24A
3.	Working Capital Management	CA24B
4.	Indirect Taxation	CZ24D
5.	Elements of Operations Research	CZ34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

B.COM (ACCOUNTING AND FINANCE)

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Practical Auditing	CZ25B
2.	Elements of Cost Accounting	CZ25A
3.	Income tax Law & Practice - I	CA25A
4.	Financial Management	CZ25D
5.	Portfolio Management	CA45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Management Accounting	
2.	Adv. Cost Accounting	
3.	Income tax Law & Practice - II	
4.	Entrepreneurial Development	
5.	Capital Markets	
6.	Extension Activities	

B.COM (INFORMATION SYSTEM MANAGEMENT)

	SEMESTER I	
Sl. No	Subject	Sub. Code
1.	Tamil-I	LA11A
2.	Communicative English	LZ11A
3.	Financial Accounting	BS21A
4.	Internet - of - Things	BS21B
5.	Business Economics	BS31A
6.	Basics of Capital Market	AE5AA
7.	English for Commerce and Management	PZ1CA

	SEMESTER II	
Sl. No	Subject	Sub. Code
1.	Tamil-II	LA12A
2.	Communicative English-II	LZ12A
3.	Advanced Financial Accounting	BS22A
4.	Object Oriented Programming (OOP) using C++ Theory and Practical	BS22C
5.	Indian Economy	BS32A
6.	Fundamentals of Insurance	AR51B
7.	English for Commerce and Management-II	PZ1CB

B.COM (INFORMATION SYSTEM MANAGEMENT)

Sl. No	SEMESTER III Subject	Sub. Code
1.	Computerized Accounting	BS23A
2.	Data Structure	BS23B
3.	Banking Theory Law & Practice	BS23C
4.	Java Programming Theory and Practical	BS23D
5.	Business Statistics	BS33A
6.	Personality Enrichment	TSSEG
7.	EVS	ENV4B

Sl. No	SEMESTER IV Subject	Sub. Code
1.	Management Information System	BS24A
2.	Principles of Management	BS24B
3.	Financial Services	BS24C
4.	Python Programming - Theory & Practical	BS24D
5.	Elements of Operations Research	BS34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER V Subject	Sub. Code
1.	Financial Management	BS25A
2.	Logistics and Supply Management	BS25B
3.	Spread Sheet accounting	BS25C
4.	Business Analytics	BS25D
5.	Elements of Portfolio Management	BS45B
6.	Value Education	VAE5Q

Sl. No	SEMESTER VI Subject	Sub. Code
1.	Management Accounting	
2.	Entrepreneurial Development	
3.	Software Project Management	
4.	Web Technology - Theory & Practical	
5.	Project Work (Group)	
6.	Extension Activities	

B.Com COMPUTER APPLICATION

	SEMESTER I	
Sl. No	Subject	Sub. Code
1.	Tamil-I	LA11A
2.	Communicative English-I	LZ11A
3.	Financial Accounting	CZ21A
4.	Office Automation Theory & Practical	CP21A & Cp212
5.	Business Economics	CZ31A
6.	Basic Tamil / Advanced Tamil / NME* (Basic Elements of Logistics Management)	NLT1C / TLT1C / AY51A
7.	Soft Skill-I (English for Commerce and Management-I)	PZ1CA

	SEMESTER II	
Sl. No	Subject	Sub. Code
1.	Tamil-II	LA12A
2.	Communicative English-II	LZ12A
3.	Advanced Financial Accounting	CZ22A
4.	Python Programming-Theory & Practical	CP22A & CP222
5.	Indian Economy	CZ32A
6.	Basic Tamil / Advanced Tamil / NME*(Elements of Insurance)	NLT2D/TLT2D/AY52B
7.	Soft Skill-II(English for Commerce and Management-II)	PZ1CB

	SEMESTER III	
Sl. No	Subject	Sub. Code
1.	Corporate Accounting – I	CZ23A
2.	Business Law	CZ23B
3.	Computerized Accounting (Practical)	CP232
4.	Object Oriented Programming Using C++ (Theory & Practical)	CP23A & Cp233
5.	Business Statistics	CZ33A
6.	Personality Enrichment Level - I	TSSEG
7.	Environmental Studies	ENV4B

B.Com COMPUTER APPLICATION

	SEMESTER IV	Sub. Code
Sl. No	Subject	Sub. Code
1.	Advanced Corporate Accounting	CZ24A
2.	Principles of Management	CP24A
3.	E-commerce	CP24B
4.	Programming in Java (Theory & Practical)	
5.	Elements of Operations Research	CZ34A
6.	Computing Skills	TSSE1
7.	EVS	ENV4B

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Financial Management	CZ25D
2.	Practical Auditing	CZ25B
3.	Elements of Cost Accounting	CZ25A
4.	Statistical Package for Social Science	CP251
5.	Research Methodology	CP45B
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Financial Services	
2.	Human Resources Management	
3.	Management Accounting	
4.	Web Technology (Theory & Practical)	
5.	Project Work	
6.	Extension activities	

B.Com CORPORATE SECRETARYSHIP

	SEMESTER I	
Sl. No	Subject	Sub. Code
1.	Tamil - I	LA11A
	Arabic - I	CLH1E
	Hindi - I	CLE1E
	French - I	CLK1S
	Malalyam - I	CLD1E
2.	Professional English	PZ1CA
3.	Communicative English	LZ11A
4.	Financial Accounting	AY21A
5.	Business Communication	AY21B
6.	International Trade	AY31A
	Non Major Elective	
8.	Office Management	AR52B
9.	Basic Tamil	NLT1C
10.	Advance Tamil	TLT1C

	SEMESTER II	
Sl. No	Subject	Sub. Code
1.	Tamil - II	LA12A
	Arabic - II	CLH2G
	Hindi - II	
	French - II	CLK2T
2.	Professional English	PZ1CB
3.	Communicative English	LZ12A
4.	Advanced Financial Accounting	AY22A
5.	Corporate Management	AY22B
6.	Business Economics	AY32A
.	Non Major Elective	
8.	Basics Of Insurance	AR51B
9.	Basic Tamil	NLT2D
10.	Advance Tamil	TLT2D

B.Com CORPORATE SECRETARYSHIP

	SEMESTER III	
Sl. No	Subject	Sub. Code
1.	Tamil Paper –III	LA13A
2.	English Paper-III	LZ13A
3.	Corporate Accounting-1	AY23A
4.	Company law and Secretarial Practice	AY23B
5.	Business Statistics-I	AY33A
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4A

	SEMESTER IV	
Sl. No	Subject	Sub. Code
1.	Tamil Paper -IV	LA14A
2.	English Paper-IV	LZ14A
3.	Advanced Corporate Accounting	AY24A
4.	Indirect Taxation	AY24B
5.	Securities Law and Market Operations	AY34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4A

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Cost Accounting	AY25A
2.	Corporate Governence and Ethics	AY25B
3.	Business Law	AY25C
4.	Income Tax Law & Practice - I	AY25D
5.	Marketing	AY45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Management Accounting	
2.	Industrial Laws	
3.	Income Tax Law &Practice -II	
4.	Entrepreneurial Development	
5.	Project-Institutional Training	
6.	Extension Activities	

B.Com BANK MANAGEMENT

Sl. No	**SEMESTER I** Subject	Sub. Code
1.	Tamil - I	LA11A
2.	Communicative English - I	LZ11A
3.	Financial Accounting	CZ21A
4.	Business Communication	CZ21B
5.	Business Economics	CZ31A
6.	Basics of Retail Marketing	CC5AD
7.	English For Commerce And Management	PZ1CA

Sl. No	**SEMESTER II** Subject	Sub. Code
1.	Tamil - II	LA12A
2.	Communicative English - II	LZ12A
3.	Treasury Management	CB22A
4.	Principles of Management	CZ22B
5.	Indian Economy	CZ32A
6.	Basics of Business Insur ance	AR51B
7.	English For Commerce And Management - II	PZ1CB

Sl. No	**SEMESTER III** Subject	Sub. Code
1.	Core Paper V :- Corporate Accounting	CZ23A
2.	Core Paper VI : Business Laws	CZ23B
3.	Core Paper VII : Banking Theory Law and Practice	CZ23C
4.	Core Paper VIII : Marketing of Banking Services	CB23D
5.	Business Statistics	CZ33A
6.	Personality Enrichment Lev el - I	TSSEG
7.	Environmental Studies	ENV4A

Sl. No	**SEMESTER IV** Subject	Sub. Code
1.	Advanced Corporate Accounting	CZ24A
2.	Financial Services	CZ24C
3.	Indirect Taxation	CZ24D
4.	Customer Relationship Management in Banks	CB24B
5.	International Economics	CZ34B
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

B.Com BANK MANAGEMENT

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Practical Auditing	CB25B
2.	Cost Accounting	CB25E
3.	Income Tax Law & Practice - I	CZ45A
4.	International Banking	CB25A
5.	Financial Management	CZ25D
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Technology in Banking	
2.	Management Accounting	
3.	Income Tax Theory, Law & Practice II	
4.	Entrepreneurial Development	
5.	Credit and Risk Management	
6.	Extension activities	

BBA BACHELOR OF BUSINESS ADMINISTRATION

	SEMESTER I	
Sl. No	Subject	Sub. Code
1.	Tamil – I	LA11A
2.	Communicative English - II	LZ11A
3.	Principles Of Management	BB21A
4.	Financial Accounting	BB21B
5.	Managerial Economics	BB31A
6.	Basics Of Retail Marketing	CC5AD
7.	English For Commerce And Management - I	PZ1CA

BBA BACHELOR OF BUSINESS ADMINSTRATION

	SEMESTER II	
Sl. No	Subject	Sub. Code
1.	Tamil –II	LA12A
2.	Communicative English-II	LZ12A
3.	Business Communication	BB22A
4.	Management Accounting	BB22B
5.	International Trade	BB32A
6.	Basics Of Business Insurance	CC5AB
7.	English For Commerce And Management-II	PZ1CB

	SEMESTER III	
Sl. No	Subject	Sub. Code
1.	Financial Management	BB23A
2.	Organization Behaviour	BB23B
3.	Computer Application in Business	BB23C
4.	Marketing Management	BB23D
5.	Business Mathematics & Statistics	BB33A
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4A

	SEMESTER IV	
Sl. No	Subject	Sub. Code
1.	Human Resources Management	BB24A
2.	Business Regulatory Framework	BB24B
3.	Financial Services	BB24C
4.	Management Information System	BB24D
5.	Operation Research	BB34A
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

BBA BACHELOR OF BUSINESS ADMINISTRATION

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Advertising and Sales Promotion	BB25A
2.	Research Methodology	BB25B
3.	Operation Management	BB25C
4.	Materials Management	BB25D
5.	Entrepreneurial Development	BB45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Business Environment	
2.	Services Marketing	
3.	Business Taxation	
4.	Customer Relationship Management	
5.	Project Work (Group)	
6.	Extension Activities	

B.Sc. COMPUTER SCIENCE

Sl. No	SEMESTER I	Sub. Code
	Subject	**Sub. Code**
1.	Languages-I	LA11A
2.	English-I	LZ11A
3.	Core I: Problem Solving using Python	SE21A
4.	Practical I: Problem Solving using Python Lab	SE211
5.	Allied I: Mathematics I	SM3AA
6.	Basic Tamil / Advanced Tamil / Non Major Elective I	TLT1C
7.	English for Physical Science - I	PZ1SA
8.	Non Major Effective I - English for Competitive Examination - I	AG5AC

Sl. No	SEMESTER II	Sub. Code
	Subject	**Sub. Code**
1.	Languages-II	LA12A
2.	English-II	LZ12A
3.	Core II : Computer Organization	SE22A
4.	Practical II : Computer Organization Lab	SE221
5.	Allied II : Mathematics II	SM3AE
6.	Basic Tamil / Advanced Tamil	TLT2D
7.	English for Physical Science - II	PZ1SC
8.	Non Major Effective II - English for Competitive Examination - I	AG5AD

B.Sc. COMPUTER SCIENCE

	SEMESTER III	
Sl. No	Subject	Sub. Code
1.	Language -III	LA13A
2.	English-III	LZ13B
3.	Java and Data Structure	SE23A
4.	Data Structures Using JAVA LAB	SE231
5.	Allied - III Statistics - I	SP3AA
6.	Soft Skill - III	TSSEG
7.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	Subject	Sub. Code
1.	Language-IV	LA14A
2.	English-IV	LZ14B
3.	Web Technology	SE24A
4.	Web Technology Law	SE241
5.	Allied Statistics - II	SP3AB
6.	Statistics I - II (Practical)	SP3A1
7.	Quantitative Aptitude	TSSEN
8.	Environmental Studies	ENV4B

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Operating Systems	SE25B
2.	Computer Network	SE25A
3.	Relational Database Management System	SE25C
4.	Practical - VI PL/SQL Lab	SE252
5.	Artificial Intelligence and Expert System	SE45A
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Software Engineering	
2.	Introduction to Data Science	
3.	Introduction to Cloud Computing	
4.	CASE Tools and Testing Tools Lab	
5.	IOT and Its Applications	
6.	Mini Project	
7.	Extension Activities	

BCA

SEMESTER I		
Sl. No	**Subject**	**Sub. Code**
1.	Tamil 1	LA11A
2.	Communicative English - I	LZ11A
3.	Allied Mathematics I	SM3AA
4.	Problem Solving Using Python	SE21A
5.	English for competitive exam - I	AG5AC
6.	English for Physical Science - I	PZ1SA
7.	Problem Solving using Python Lab - I	SE211

SEMESTER II		
Sl. No	**Subject**	**Sub. Code**
1.	Tamil-II	LA12A
2.	Communicative English-II	LZ12A
3.	Allied Mathematics II	SM3AE
4.	Programming in C++	SU22A
5.	English for competitive exam-II	AG5AD
6.	English for Physical Science-II	PZ1SC
7.	Programming in C++ lab	SU211

SEMESTER III		
Sl. No	**Subject**	**Sub. Code**
1.	Data Structures	SZ23A
2.	Java Programming	SZ23B
3.	Computer Organization	SZ23C
4.	Data Structure using Java Lab	SZ231
5.	Financial Accounting	SZ33A
6.	Personality Enrichment	TSSEG

BCA

	SEMESTER IV	
Sl. No	Subject	Sub. Code
1.	Computer Networks	SZ24A
2.	Open Source Technology	SZ24B
3.	E-Commerce Technology	SZ24C
4.	Open Source Technologies Lab	SZ241
5.	Quantitative Aptitude	TSSEN
6.	Environmental Studies	ENV4B
7.	Cost & Management Accounting	SZ34A

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Operating System	SE25B
2.	Software Engineering	SU25A
3.	Relationship Database Management System	SE25C
4.	Operating System Lab	SE251
5.	PL/SQL Lab	Se252
6.	Elective I - Multimedia	SU45B
7.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Web Design and Development	
2.	Data Mining	
3.	Mobile Application and Development	
4.	Mobile Application and Development Lab	
5.	Elective II Software Project Management	
6.	Mini Project	
7.	Extension Activities	

B.Sc ELECTRONICS & COMMUNICATION SCIENCE

	SEMESTER I	
Sl. No	Subject	Sub. Code
1.	Language Paper – I Tamil - 1	LA11A
2.	English Paper – I Communicative English	LZ11A
3.	Core Paper I – Circuit Theory	SG21A
4.	Allied I - Paper I Mathematics - I	SM3AA
5.	Paper II - Core Practical - I	SG211
6.	Non Major Elective - Physics In Daily Life	SR5AA
7.	Soft skill – I English For Physical Sciences	PZ1SA

B.Sc ELECTRONICS & COMMUNICATION SCIENCE

	SEMESTER II	
Sl. No	Subject	Sub. Code
1.	Language Paper – II	LA12A
2.	English Paper – II	LZ12A
3.	Core Paper II – Electronic Devices	SG22A
4.	Allied –II-Paper – I Mathematics- II	SM3AE
5.	Paper II – Core Practical II	SG221
6.	Non Major Elective	SR5AB
7.	Soft skill – II	PZ1SC

	SEMESTER III	
Sl. No	Subject	Sub. Code
1.	Analog Electronics	SG23A
2.	Numerical Methods	SG23B
3.	Digital Electronics	SG23C
4.	Basic Physics- I	SG33A
5.	Practicals – III	SG231
6.	Soft Skill - Personality Enrichment Practical - III	TSSEG
7.	Practical - IV	SG232
8.	Environmental Studies	ENV4B

	SEMESTER IV	
Sl. No	Subject	Sub. Code
1.	Principles of Communication	SG24A
2.	Programming in 'C'	SG24B
3.	Micro Processor	SG24C
4.	Program in C - Practical	SG241
5.	Core - Practical - V	SG242
6.	Basic Physics - II	SG34A
7.	Basic Physics Practical	SG341
8.	Computing Skills - Level-I (Practical)	TSSE1
9.	Environmental Studies	ENV4B

B.Sc ELECTRONICS & COMMUNICATION SCIENCE

	SEMESTER V	
Sl. No	Subject	Sub. Code
1.	Microcontroller	SG25A
2.	Antennas Theory and Radar System	SG25C
3.	Electrical and Electronics Instrumentation	SG25B
4.	Elective – I (Industrial Electronics)	SG4AC
5.	Core Practical - VI	SG251
6.	Value Education	VAE5Q

	SEMESTER VI	
Sl. No	Subject	Sub. Code
1.	Realtime Embedded System	
2.	Biomedical Instrumentation	
3.	Computer Networks	
4.	Elective – II	
5.	Core - Practical – VII	
6.	Project	
7.	Extension Activities	

B.Sc. BIOCHEMISTRY (CBCS With Effect from the Academic Year 2020-2021)

Sl. No	SEMESTER - I	Sub. Code
1.	Tamil I / Hindi I	LA11A/ CLE1E
2.	Communicative English I	LZ11A
3.	Core Paper - I Nutritional Biochemistry	SB21A
4.	Chemistry I	SD3AA
5.	Soft Skill - I	PZ1SB
6.	Advance Tamil I / NME I	NLT1C/TZT1C/SC5AC

Sl. No	SEMESTER - II	Sub. Code
1.	Tamil II / Hindi II	LA12A/CLE2G
2.	Communicative English II	LZ12A
3.	Core Paper II Cell Biology	SB22A
4.	Chemistry II	SD3AC
5.	Core Paper III Practical I	SB221
6.	Allied Chemistry Practical I & II	SD3A1
7.	Soft Skill II	PZ1SD
8.	Advance Tamil I / NME II	NLT2D/TZT2D/SC5AB

Sl. No	SEMESTER - III	Sub. Code
1.	Tamil Paper –III	LA13A
2.	English Paper-III	LZ13B
3.	Core Paper IV Biomolecules	SB23A
4.	Biostatistics-I	SP3AA
5.	EVS	ENV4B
6.	Soft Skill – III Personality Enrichment	TSSEG

Sl. No	SEMESTER - IV	Sub. Code
1.	Tamil Paper –IV	LA14A
2.	English Paper-IV	LZ14B
3.	Core Paper V Biomolecules and Biochemical Techniques	SB24A
4.	Core Paper VI Practical-II	SB241
5.	Biostatistics-II	SP3AB
6.	Allied Biostatistics Practical	SP3A1
7.	Computing Skills - Level-I (Practical)	TSSE1
8.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Core Paper VII: Enzymes	SB25A
2.	Core Paper VIII: Metabolism	SB25B
3.	Core: Paper IX: Analytical Biochemistry	SB25C
4.	Core Paper XII Practical III	
5.	Elective: Paper I Human Physiology	SB45A
6.	Pano IV Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Core Paper X: Clinical Biochemistry	
2.	Core Paper XI: Molecular Biology	
3.	Core Paper XII: Practical III	
4.	Core Paper XIII: Project	
5.	Elective- Paper - II Immunology	
6.	Elective- Paper - III Biotechnology	
7.	Extension Activities	

B.Sc. Microbiology

Sl. No	SEMESTER - I	Sub. Code
1.	Language Paper – I	LA11A
2.	English Paper – I	LZ11A
3.	Core Paper I General Microbiology and Microbial Physiology	SN21A
4.	Core Paper II Major Practical I (General Microbiology and Microbial Physiology)	SN221
5.	Allied I-Paper I Biochemistry	SB31A
6.	Allied II Practical-I (Biochemistry)	SB321
7.	Basic Tamil/Adv. Tamil/Non Major Elective	NLT1C/TLT1C/SE51B
8.	Soft skill - I	PZ1SB

Sl. No	SEMESTER - II	Sub. Code
1.	Language Paper – II	LA12A
2.	English Paper – II	LZ12A
3.	Core Paper III Basic and Applied Immunology	SN22A
4.	Core Paper IV Major Practical II (Basic and Applied Immunology)	SN222
5.	Allied –III-Paper – I Bioinstrumentation	SN32A
6.	Paper IV Practical II (Bioinstrumentation)	SN321
7.	Basic Tamil/Adv. Tamil/ Non Major Elective	NLT2D/TLT2D/SE522
8.	Soft skill - II	PZ1SD

Sl. No	SEMESTER - III	Sub. Code
1.	Tamil-III	LA13A
2.	English-III	LZ13B
3.	Core Paper V - Molecular biology	SN23A
4.	Allied V - Clinical Lab Technology	SN33A
5.	Personality Enrichment	TSSEG
6.	Environmental Studies	ENV4B
7.	(Practical III) Clinical Lab Technology	SN341
8.	Core Paper VI Practical III (Molecularbiology) IV	Sn241

Sl. No	SEMESTER - IV	Sub. Code
1.	Tamil-IV	LA14A
2.	English-IV	LZ14B
3.	Soil and Agricultural Microbiology - Core Paper VII	SN24A
4.	Allied VII Clinical Biochemistry	SN34A
5.	Core VIII Practical IV - Soil and Agricultural Microbiology	SN242
6.	Allied Practical IV Clinical Bio Chemistry	SN342
7.	Computing Skills	TSSE1
8.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Medical Bacteriology	SN25A
2.	Medical Mycology and Parasitology	SN25B
3.	Medical Virology	SN25C
4.	Major Practical V (Medical Bacteriology, Mycology, Parasitology and Virology)	
5.	Elective I - Biotechnology & Genetic Engineering	SN45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Environmental Microbiology	
2.	Food and Dairy Microbiology	
3.	Major Practical VI (Environmental, Food and Dairy Microbiology)	
4.	Elective II - Industrial and Pharmaceutical Microbiology	
5.	Elective III - Microbial Marketable Products	
6.	Extension Activities	

B.Sc. BIOTECHNOLOGY

Sl. No	SEMESTER - I	Sub. Code
1.	Language / Tamil-I/Hindi-I/Arabic-I	LA11A
2.	Communucation English-I NLT2D/TLT2D/SS51A	LZ11A
3.	Core Paper I Cell and Molecular Biology	SC21A
4.	Core Paper II Practical I	SC221
5.	Allied Paper I Fundamentals of Microbiology	SN31A
6.	Professional English Soft Skill I	PZ1SB
7.	Basic Tamil/Adv.Tamil/Non Major Elective I	NLT1C/TLT1C/SS52D

Sl. No	SEMESTER - II	Sub. Code
1.	Language / Tamil-I/Hindi-II/Arabic-II	LAI2A/CLH2G
2.	Communication English-II	LZ12A
3.	Core Paper III Genetics	SC22A
4.	Core Paper IV Practical II	SC321
5.	Allied II- Chemistry	SC32A
6.	Paper II-Practical II /	SC321
7.	Soft Skill II	PZ1SD
8.	Basic Tamil/Adv. Tamil/Non Major Elective II	NLT2D/TLT2D/SS51A

B.Sc. BIOTECHNOLOGY

Sl. No	SEMESTER - III	Sub. Code
1.	Tamil – III	LA13A
2.	ENGLISH III	LZ13B
3.	Genetic Engineering	SC23A
4.	Essentials of Biochemistry	SB33A
5.	Environmental Studies	ENV4B
6.	Personality Enrichment Level-I	TSSEG

Sl. No	SEMESTER - IV	Sub. Code
1.	Tamil – IV	LA14A
2.	English IV	LZ14B
3.	Plant Biotechnology	SC24A
4.	Bioinstrumentation and Biostatistics	SC34A
5.	Practical – III & IV / Practical III & IV	SC241 / SC341
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Animal and Medical Biotechnology	SC25A
2.	Bioinformatics	SC25B
3.	Immunology	SC25C
4.	Pharmaceutical Biotechnology	SC45A
5.	Practical - V(Exam in VI Semester)	
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Industrial Biotechnology	
2.	Environmental Biotechnology	
3.	Bio Entrepreneurship	
4.	Basic in Research Methodology	
5.	Practical –V & VI	
6.	Extension Activities	

B.Sc. Hotel & Catering Management

Sl. No	SEMESTER - I	Sub. Code
1.	French	CLK1P
2.	Communicative English	LZ11A
3.	Basic Course In Food Production-I	SH21A
4.	Basic Course In Food & Beverage Service-I	SH21B
5.	Basic Course In Front Office	SH21C
6.	Nutrition & Food Science	SH31A
7.	English For Arts & Social Sciences	PZ1AA
8.	Basic Course In Food Production-Lab I	Examination to be conducted in II SEM
9.	Basic Course In Food & Beverage Service-Lab I	Examination to be conducted in II SEM
10.	Basic Course In Front Office Lab I	No Exams / Marks – Lab course Conducted

Sl. No	SEMESTER - II	Sub. Code
1.	French –II	CLK2R
2.	Communicative English	LZ12A
3.	Basic Course In Food Production-II	SH22A
4.	Basic Course In Food & Beverage Service-II	SH22B
5.	Basic Course In Accommodation Operation	SH22C
6.	Tourism Management	SH32A
7.	English For Arts & Social Sciences	PZ1AB
8.	Basic Course In Food Production-Lab I & II	SH221
9.	Basic Course In Food & Beverage Service-Lab I & II	SH222
10.	Basic course in accommodation operation – lab I & II	SH223

Sl. No	SEMESTER - III	Sub. Code
1.	Food Production Operations	SH23A
2.	Food & Beverage service – III	SH23B
3.	Front Office Operations	SH23C
4.	Accommodation operation	SH23D
5.	Hotel Accounting System	SH33A
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4B
8.	Food Production Lab - II	Examination to be conducted in IV SEM
9.	Food & Beverage service Lab – II	Examination to be conducted in IV SEM
10.	Front Office Operation Lab – II	Examination to be conducted in IV SEM
11.	Accommodation Operation Lab – II	Examination to be conducted in IV SEM
12.	Hotel Engineering & Maintenance Lab – I	No Exams / Marks – Lab course Conducted

B.Sc. Hotel & Catering Management

Sl. No	SEMESTER - IV	Sub. Code
1.	Industrial Exposure Training (16 Weeks)	SH24Q
2.	Food Production Operations Lab	SH241
3.	Food & Beverage Operations Lab	SH242
4.	Front Office Operation Lab	SH243
5.	Accommodation Operation Lab	SH244
6.	Personality Enrichment level - II	TSSEH
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Advanced Food Production - I	SH25A
2.	Advanced Food & Beverage service – I	SH25B
3.	Accomodation Management	SH25C
4.	Marketing & Sales Management	SH35C
5.	Human Rights and Relation Education	SH35B
6.	Hotel Financial Management	SH35A
7.	Value Education	VAE5Q
8.	Culinary Art	SH45A
9.	Advanced Food Production Operations Lab - I	Examination to be conducted in VI SEM
10.	Advanced Food and Bevarage Operations Lab I	Examination to be conducted in VI SEM
11.	Accommodation Management Lab	No Exams / Marks – Lab course Conducted

Sl.No	Semester VI	Sub. Code
1	Advanced Food Production Operations - II	
2	Advanced Food and Beverages Operations - II	
3	Front Office Management	
4	Advanced Food Production Operations Lab - I & II	
5	Advanced Food & Beverage Operations Lab - I & II	
6	Front Office Management Lab	
7	Project & Viva Voce	
8	Application of Computers	
9	Application of Computers Lab	
10	HACCP	
11	Food & Beverages Control and Management	
12	Bar Control Management	
13	Guest Relation Management	
14	Extension Activies	

B.Sc. Visual Communication

Sl. No	SEMESTER - I	Sub. Code
1.	Tamil-I	LA11A
2.	Communicative English	LZ11A
3.	Introduction to Visual Communication	BV21A
4.	Drawing I	BV211
5.	Graphic Design - I	BV311
6.	History of Journalism in Tamilnadu	AJ51D
7.	English for Arts and Social Sciences –I	PZ1AA

Sl. No	SEMESTER - II	Sub. Code
1.	Tamil-II /Hindi- II/ French - II	LA12A/ CLE2G/ CLK2T
2.	Communicative English -II	LZ12A
3.	Communication Aesthetics	BV22A
4.	Drawing II	BV221
5.	Graphic Design - II	BV231
6.	Indian Media History	SY5AE
7.	English for Arts and Social Sciences –II	PZ1AB

Sl. No	SEMESTER - III	Sub. Code
1.	Tamil-III	LA13A
2.	English-III	LZ13B
3.	Advertising and Pubiication Design	BV23A
4.	Communication Aesthetics	BV23B
5.	Computer Graphics	Bv331
6.	Personality enrichment	TSSEG
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Tamil-IV	LA14A
2.	English-IV	LZ14B
3.	Basic Photography	BV24B
4.	Elements of Film	BV24A
5.	Photography Practical	BV341
6.	Computing Skills	TSSE1
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Medical, Culture & Society	BV25A
2.	Television Production	BV25B
3.	Web Publishing Practical	BV251
4.	Advertising Photography Practical	BV252
5.	Value Education	VAE5Q
5.	Audio - Video Editing - Practical	BV253

Sl. No	SEMESTER - VI	Sub. Code
1.	Visual Culture of India and Tamilnadu	
2.	Television Production Practical	
3.	3D Animation	
4.	Internship	
5.	Extension Activities	

B.Sc. MATHEMATICS

Sl. No	SEMESTER - I	Sub. Code
1.	Tamil – I	LA11A
2.	Communicative English -I	LZ11A
3.	Algebra	SM21A
4.	Differential Calculus	SM21B
5.	Allied Paper I-Physics I	SR3AA
6.	Public Health and Hygiene (NME)	SW5AC
7.	English for physical Sciences 1 (SS)	PZ1SA

Sl. No	SEMESTER - II	Sub. Code
1.	Tamil – II	LA12A
2.	Communicative English -II	LZ12A
3.	Trigonometry	SM22A
4.	Integral Calculus And Vector Analysis	SM22B
5.	Allied Paper II - Physics-II	SR3AB
6.	Performing Arts in Tamilnadu	AH5AD
7.	Allied Physics- I, II Practical	SR3A1
8.	English for physical Sciences II	PZ1SC

B.Sc. MATHEMATICS

Sl. No	SEMESTER - III	Sub. Code
1.	Tamil-III	LA13A
2.	English-III	LZ13B
3.	Analytical Geometry	SM23A
4.	Differential Equations	SM23B
5.	Chemistry - I	SD3AB
6.	Personality enrichment	TSSEG
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Tamil-IV	LA14A
2.	English-IV	LZ14B
3.	Transform techniques	SM24A
4.	STATICS	SM24B
5.	Chemistry - II	SD3AD
6.	Computing skills	TSSE1
7.	Environmental Studies	ENV4B
8.	Chemistry Practical-I&II	SD3A1

Sl. No	SEMESTER - V	Sub. Code
1.	Algebraic Structures -I	SM25A
2.	Real Analysis –I	SM25B
3.	Dynamics	SM25C
4.	Programming Language 'C' with Mathematical Practical	SM25D
5.	Discrete Mathematics	SM45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Algebraic Structure	
2.	Real Analysis –II	
3.	Complex Analysis	
4.	Graph theory	
5.	Operation Research	
6.	Extension Activities	

B.Sc. PSYCHOLOGY

Sl. No	SEMESTER - I	Sub. Code
1.	Language : Tamil - I	LA11A
	Arabic - I	CLH1E
2.	English - I	LZ11A
3.	Core Paper I : Gener al Psychology - I	ST21A
4.	Core Paper II : Biological Psychology - I	ST21B
5.	Allied Paper I : Introduction to Indian Psychology	ST31A
6.	Non-Major Electiv e (English for Competitive Sciences)	AG5AC
7.	Professional English f or Arts & Social Sciences	PZ1AA

Sl. No	SEMESTER - II	Sub. Code
1.	Language : Tamil - II	LA12A
	Arabic - II	CLH2G
2.	English II	LZ12A
3.	Core Paper III : General Psychology - II	ST22A
4.	Core Paper IV : Biological Psychology - II	ST22B
5.	Allied : Introduction to Community Psychology	ST32A
6.	Non-Major Elective : English for Competitive Examinations	AG5AD
7.	Professional English for Arts & Social Sciences - II	PZ1AB

Sl. No	SEMESTER - III	Sub. Code
1.	Language : Tamil – III	LA13A
	Arabic - III	CLH3H
2.	English III	LZ13B
3.	Core Paper V : Developmental Psychology - I	ST23A
4.	Core Paper VI : Experimental Psychology	ST231
5.	Allied Paper III : Statistics in Psychology	ST33A
6.	Personality Enrichment - I	TSSEG
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Language : Tamil - IV	LA14A
	Arabic - IV	CLH4J
2.	English IV	LZ14B
3.	Developmental Psychology - II	ST24A
4.	Psychological Assessment	ST241
5.	Consumer Behavior and Advertising	ST34A
6.	Computing skills	TSSE1
7.	Environmental Studies	ENV4B

B.Sc. PSYCHOLOGY

Sl. No	SEMESTER - V	Sub. Code
1.	Core Paper IX : Abnormal Psychology - I	ST25A
2.	Core Paper X : Social Psychology - I	ST25B
3.	Core Paper XI : Introduction to Research Methodology	ST25C
4.	Core Paper XII : Health Psychology I	ST25D
5.	Core Elective I : Sports Psychology / Project (at VI semester)	ST45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Core Paper XIII : Abnormal Psychology - II	
2.	Core Paper XIV : Introduction to Theories of Personality	
3.	Core Paper XV : Social Psychology II	
4.	Core Elective II : Counselling and Guidance / Project	
5.	Core Elective III : Human Resource Management / Project	
6.	Project / 3 Electives - Project **	
7.	Extension Activities	

B.Sc. CHEMISTRY

Sl. No	SEMESTER - I	Sub. Code
1.	Tamil - I	LA11A
2.	Communicative English - I	LZ11A
3.	General Chemistry - I	SD21A
4.	Allied Maths - I / Allied Botany - I	SM3AA / SS3AA
5.	English for Physical Science - I	PZ1SA
6.	NME-Food and Nutrition	SC5AA

Sl. No	SEMESTER - II	Sub. Code
1.	Tamil - II	LA12A
2.	Communicative English - II	LZ12A
3.	General Chemistry - II	SD22A
4.	Allied Maths - II / Allied Botany - II	SM3AE / SS3AB
5.	English for Physical Science - II	PZ1SC
6.	NME-Environmental Biotechnology	SS51B
7.	Major Practical - 1- Volumetric analysis	SD221
8.	Ancillary Practical - Botany I	SS3A1

B.Sc. CHEMISTRY

Sl. No	SEMESTER - III	Sub. Code
1.	Language - III (Tamil - III)	LA13A
2.	English - III	LZ13B
3.	General Chemistry - III	SD23A
4.	Allied Physics - I	SR3AA
5.	Personality Enrichment Level - I	TSSEG

Sl. No	SEMESTER - IV	Sub. Code
1.	TAMIL - IV	LA14A
2.	English - IV	LZ14B
3.	General Chemistry - IV	SD24A
4.	Chemistry Practical - II	SD241
5.	Ancillary Physics - II	SR3AB
6.	Physics Practical	SR3A1
7.	Computing Skills Level I (Practical)	TSSE1
8.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	Inorganic Chemistry -I	SD25A
2.	Organic Chemistry -I	SD25B
3.	Physical Chemistry -I	SD25C
4.	Elective Paper-I (Pharmaceutical/Industrial)	SD45A
5.	Elective Paper-II (Nanomaterials/Polymer Chemistry)	SD45D
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Inorganic Chemistry -II	
2.	Organic Chemistry -II	
3.	Physical Chemistry -II	
4.	Gravimetric Analysis (Practical-III)	
5.	Organic Analysis And Preparation (Practical-IV)	
6.	Physical Chemistry (Practical-V)	
7.	Elective Paper III (Spectroscopy/Analytical Chemistry)	
8.	PART-V Extension Activities	

B.Sc. HOME SCIENCE - CLINICAL NUTRITION & DIETETICS

Sl. No	SEMESTER - I	Sub. Code
1.	Language I	LA11A
2.	English I	LZ11A
3.	Human Physiology	SL21A
4.	Microbiology	SL21B
5.	Allied I - Chemistry I	SD3AA
6.	Non Major Elective - Event Management	AV5AB
7.	Soft Skill I	PZ1AA

Sl. No	SEMESTER - II	Sub. Code
1.	Language II	LA12A
2.	English II	LZ12A
3.	Food Science	SL22A
4.	Human Nutrition I	SL22B
5.	Allied I Paper II - Chemistry II	SD3AC
6.	Non Major Elective	AV5AC
7.	Soft Skill II	PZ1AB

Sl. No	SEMESTER - III	Sub. Code
1.	Tamil – III	LA13A
2.	English - III	LZ13B
3.	Family Meal Management	SL23A
4.	Human Nutrition II	SL23B
5.	Allied –Biochemistry	SB3AA
6.	Personality Enrichment	TSSEG
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Tamil – IV	LA14A
2.	English - IV	LZ14B
3.	Hindi - IV	CLE4J
4.	Clinical Nutrition	SJ24A
5.	Clinical Nutrition Practical	SJ241
6.	Principles of Interior Decoration	SL34A
7.	Environmental Studies	ENV4B

B.Sc. HOME SCIENCE - CLINICAL NUTRITION & DIETETICS

Sl. No	SEMESTER - V	Sub. Code
1.	Human Development -I	SL25A
2.	Food Service Management - I	SL25B
3.	Public Health Nutrition	SJ25A
4.	Sports Nutrition	SL25D
5.	Elective-I – Fundamentals of Textile and clothing	SL45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Advanced Dietetics	
2.	Food Service Management - II	
3.	Nutrition and Advanced Dietitics Practical	
4.	Elective II- Entrepreurialship Development	
5.	Elective III- Family Management and Counselling	
6.	Part V – Extension Activities	

B.A English

Sl. No	SEMESTER - I	Sub. Code
1.	Language	LA11A
2.	Communicative English	LZ11A
3.	British Literature-I	AG21B
4.	Shakespeare	AG21A
5.	Background To English Literature	AG31A
6.	Professional English	PZ1AA
7.	N.M.E.	SE51B

Sl. No	SEMESTER - II	Sub. Code
1.	Language	LA12A
2.	Communicative English - II	LZ12A
3.	Indian Writing	AG22B
4.	British Literature - II	AG22A
5.	Background To English Literature	AG32A
6.	Professional English - II	PZ1AB
7.	N.M.E.	SE522

B.A English

Sl. No	SEMESTER - III	Sub. Code
1.	Tamil -III	LA13A
2.	English-III	LZ13C
3.	British Literature III	AG23A
4.	Aspects of English Language	AG23B
5.	Background to the Study of Literature	AG33A
6.	Computing Skills I	TSSE1
7.	Environmental Studies (Exam will be in IV SEM)	ENV4B

Sl. No	SEMESTER - IV	Sub. Code
1.	Tamil-IV	LA14A
2.	English-IV	LZ14C
3.	American Literature I	AG24A
4.	Aspect of English Language - II	AG24B
5.	Background to European and American Literature	AG34A
6.	Computing Skills Level - II	TSSE2
7.	Environmental Studies	ENV4B

Sl. No	SEMESTER - V	Sub. Code
1.	American Literature II	AG25A
2.	World Classics in Translation	AG25B
3.	Aspects of English Language	AG25C
4.	Introduction to Literary Theories	AG25D
5.	Journalism	AG45A
6.	Value Education	VAE5Q

Sl. No	SEMESTER - VI	Sub. Code
1.	Contemporary Literature	
2.	Canadian Literature (Post-Colonial Lit. II)	
3.	Indian Literature in English	
4.	Literatures from the Margin	
5.	Green Studies	
6.	Extension Activities	

MBA

Choice Based Credit System (CBCS)

Sl. No	SEMESTER - I	Sub. Code
1.	Management Principles and Business Ethics	
2.	Quantitative Techniques and Research Methods in Business	
3.	Managing Organizational Behaviour	
4.	Accounting for Managers	
5.	Managerial Economics	
6.	Entrepreneurship Development	
7.	Soft Skills 1- Executive Communication	

Sl. No	SEMESTER - II	Sub. Code
1.	Legal Systems in Business	
2.	Applied Operations Research	
3.	Human Resource Management	
4.	Marketing Management	
5.	Operations Management	
6.	Financial Management	
7.	International Business	
8.	Soft Skills 2- Business Etiquette	

Sl. No	SEMESTER - III	Sub. Code
1.	Strategic Management	
2.	Information System for Business	
3.	Core - Choose any one from the list	
4.	Core - Choose any one from the list	
5.	Core - Choose any one from the list	
6.	Core - Choose any one from the list	
7.	Soft Skills III- Leadership and Team Building Skills	
8.	Summer Internship	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core - Choose any one from the list	
2.	Core - Choose any one from the list	
3.	Project Work and Viva-voce	
4.	Soft Skills 4-Computing Skills	

MBA

ELECTIVE SUBJECTS IN 2ND YEAR -(3RD & 4TH SEMESTERS)

Sl. No	Elective Subject	Sub. Code
1.	Marketing Research and Consumer Behaviour	
2.	Corporate Finance	
3.	Advertising Management and Sales Promotion	
4.	Sales and Distribution Management	
5.	Security Analysis and Portfolio Management	
6.	Tax Management	
7.	Brand Management	
8.	Industrial Mark eting	
9.	Database Management System	
10.	Services Mark eting	
11.	System Analysis and Design	
12.	Decision Support System	
13.	E-Business	
14.	Merchant Banking and Financial Services	
15.	Human Resources Development	
16.	Customer Relationship Management	
17.	Performance Management	
18.	Organizational Development	
19.	Retail Marketing	
20.	Rural Marketing	
21.	Derivatives Management	
22.	Banking and Insurance	
23.	Industrial and Labour Relations	
24.	International Marketing	
25.	Supply Chain Management	
26.	Quality Management	

MCA

Sl. No	SEMESTER - I	Sub. Code
1.	Core - 1 C++ and Data Structures	
2.	Core - 2 Introduction to Computer Architecture	
3.	Core - 3 Relational Database Management Systems	
4.	Core - 4 Practical – I: Data Structures Lab. Using C++ Lab	
5.	Core - 5 Practical – II: RDBMS Lab	
6.	Accounting & Financial Management	
7.	Choose any one from Elective - I List	
8.	Soft Skill-I - Choose any One	

Sl. No	SEMESTER - II	Sub. Code
1.	Core - 6 Design and Analysis of Algorithms	
2.	Core - 7 Agile Software Engineering	
3.	Core - 8 Computer Networks	
4.	Choose any one from Elective -List II	
5.	Core - 9 Practical – III: Algorithms Lab	
6.	Core - 10 Practical–IV: Web Based Application Development Lab	
7.	Core - 9 Web Based Application Development	
8.	Soft Skill - 2 Choose any one from Soft Skills List - 2	
9.	Soft Skill - 3 Choose any one from Soft Skills List - 3	
10.	Internship - During I year summer vacation 4 to 6 weeks – Evaluation will be at the end of third semester - 2	

Sl. No	SEMESTER - III	Sub. Code
1.	Core - 11 Machine Learning	
2.	Choose any One from Elective - III List	
3.	Choose any One from Elective - IV List	
4.	Choose any One from Elective - V List	
5.	Core - 12 Practical – V : Machine Learning Lab	
6.	Core - 13 Practical – VI : Mini Project	
7.	Soft Skill-4 Choose any one	
8.	Internship During I year summer vacation 4 to 6 Weeks	

MCA

Sl. No	SEMESTER - IV	Sub. Code
1.	Core - 14 Project & Viva - Voc	

M.COM

Sl. No	SEMESTER - I	Sub. Code
1.	Core Paper- I Advanced Corporate Accounting and Accounting Standards	
2.	Core Paper- II Financial Management	
3.	Core Paper- III Organizational Behaviour	
4.	Core Paper- IV Managerial Economics	
5.	Elective-Strategic Human Resource Management and Development	
6.	Soft Skill – I	

Sl. No	SEMESTER - II	Sub. Code
1.	Core Paper -V Advanced cost and Management accounting	
2.	Core Paper- VI Quantitative Techniques for Business Decisions	
3.	Core Paper -VII Corporate Laws	
4.	Elective-Industrial Relations and Labour Welfare	
5.	Total Quality Management	
6.	Internship	
7.	Soft Skill - II (Communication Skills Level -II)	

Sl. No	SEMESTER - III	Sub. Code
1.	Core Paper - VIII Research Methodology	
2.	Core Paper - IX Information Technology for Business	
3.	Core Paper - X Income Tax Law & Practice	
4.	Elective-Marketing of Services	
5.	Elective - Consumer Behaviour	
6.	Corporate Governance and Social Responsibility	
7.	Soft Skill - III	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core Paper - XI Management Information System	
2.	Core Paper - XII Investment Analysis and Portfolio Management	
3.	Core Paper - XIII Indirect Taxes	
4.	Core Paper - XIV &XV Project	
5.	Elective - Financial Markets & Institutions	
6.	Soft Skill - IV	

M.Sc. BIOCHEMISTRY

Choice Based Credit System (CBCS); Effective from the academic Year 2022-2023

Sl. No	SEMESTER - I	Sub. Code
1.	Biomolecules	
2.	Biochemical Techniques	
3.	Physiology & Cell Biology	
4.	Microbiology - Elective	
5.	Soft Skill I	

Sl. No	SEMESTER - II	Sub. Code
1.	Enzymes & Enzyme Technology	
2.	Cellular Metabolism with Clinical Correlation I	
3.	Cellular Metabolism with Clinical Correlation II	
4.	Practical-I	
5.	Practical-II	
6.	Energy & Drug Metabolism	
7.	ED: Nutritional Biochemistry	
8.	Soft Skill II	
9.	Internship	

Sl. No	SEMESTER - III	Sub. Code
1.	Applied Biotechnology	
2.	Clinical Biochemistry -I	
3.	Molecular Biology	
4.	Elective Paper - III Biostatistics	
5.	ED Paper-II: Disease and Preventation	
6.	Soft Skill -III	

Sl. No	SEMESTER - IV	Sub. Code
1.	Hormones	
2.	Clinical Biochemistry -II	
3.	Practical-III	
4.	Project and viva	
5.	Cell Signalling- Elective	
6.	Immunology- Elective	
7.	Soft Skill - IV	

M.Sc. APPLIED MICROBIOLOGY

Sl. No	SEMESTER - I	Sub. Code
1.	Core I- Theory -Microbial Diversity and Taxonomy	
2.	Core II- Theory- General Microbiology and Laboratory Animal Science	
3.	Core III- Theory -Immunology	
4.	Core IV-Practical - General Microbiology and Immunology	
5.	Elective I -Theory Microbial Metabolic Pathways	
6.	Elective II -Theory- Pharmaceutical Microbiology	
7.	Soft Skills -I	

Sl. No	SEMESTER - II	Sub. Code
1.	Core V- Theory -Virology	
2.	Core VI - Medical Bacteriology	
3.	Core VII - Medical Mycology and Parasitology	
4.	Core VIII - Practical II Medical Bacteriology, Medical Mycology, & Parasitology and Virology	
5.	Industrial and Fermentation Technology	
6.	Biostatistics and Bio informatics, Bio Instrumentation	
7.	Soft Skills - II	

Sl. No	SEMESTER - III	Sub. Code
1.	Core - IX Microbial Genetics	
2.	Core - X Genetic Engineering	
3.	Core - XI Molecular Biology	
4.	Practical III- Microbial Genetics, Genetic Engineering, Molecular Biology	
5.	Elective - IV - Theory Soil and Agricultural Microbiology	
6.	ED: Elective - II Microbial Remediation	
7.	Internship	
8.	Soft Skills III	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core - XIII Food, dairy and Environmental Microbiology	
2.	Core - XIV Soil, Agricultural, Food & Environmental Microbiology	
3.	Elective V - Theory - Research Methodology	
4.	Core XV - Theory - Research Project	
5.	Soft Skills - IV	

M.Sc. BIOTECHNOLOGY

Sl. No	SEMESTER - I	Sub. Code
1.	Core Paper - I Biochemistry	
2.	Core Paper - II Molecular Genetics	
3.	Core Paper - III Molecular Cell Biology	
4.	Elective Paper - 1 Bioinstrumentation	
5.	Elective Paper - 2 Biostatistics	
6.	Elective Paper - 3 Enzymology	
7.	Core Paper - IV Practical - 1 Biochemistry, Molecular Genetics, Molecular Cell Biology	
8.	Soft Skill - 1	

Sl. No	SEMESTER - II	Sub. Code
1.	Core Paper V - Microbiology	
2.	Core Paper VI - Plant and Animal Biotechnology	
3.	Core Paper VII - Genetic Engineering	
4.	Core Paper VIII - Practical - II	
5.	Elective Paper V - Environmental Biotechnology	
6.	Elective Paper - IV Regulatory affairs and Industrial standards	
7.	Soft Skill II	

Sl. No	SEMESTER - III	Sub. Code
1.	Core Paper 9 Bioinformatics	
2.	Core Paper 10 Immunology	
3.	Core Paper 11 Bioprocess Technology	
4.	Elective Paper - 7 Nano Biotechnology	
5.	Elective Paper - 8 Molecular Developmental Biology	
6.	Internship for Industrial Research	
7.	Core Paper 12 Practical - III (Exams in Semester IV)	
8.	Soft Skill III	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core Paper 13 - Research Methodology	
2.	Elective Paper 9 - Stem Cell Biology	
3.	Elective Paper 10 - Bioethics, Human Rights and Social Issues	
4.	Core Paper 14 -Dissertation	
5.	Computing Skills	

M.Sc. APPLIED ELECTRONICS

Sl. No	SEMESTER - I	Sub. Code
1.	Core 1 - Electronics Materials & Semiconductor Devices	
2.	Core 2 - Mathematical and Numerical Methods	
3.	Core 3 - Digital Electronics & Microprocessor	
4.	Core 4 - Digital Electronics & Microprocessor Laboratory	
5.	Elective 1 - Power Electronics	
6.	Elective 2 - Computer Organization and Architecture	
7.	Soft Skill 1	

Sl. No	SEMESTER - II	Sub. Code
1.	Core 5 - Electromagnetic Theory and its Applications	
2.	Core 6 - Control System	
3.	Core 7 - Electronics Instrumentation	
4.	Core 8 - Embedded System Laboratory	
5.	Elective 3 - Opto Electronics & Fiber Optic Communication	
6.	ED: Elective 1 Embedded Systems	
7.	Soft Skill 2	
8.	Internship	

Sl. No	SEMESTER - III	Sub. Code
1.	Core 9 - Data Communication & Computer Networking	
2.	Core 10 - Digital Signal Processing	
3.	Core 11- Basic VLSI Design & VHDL	
4.	Core 12 - DSP Laboratory	
5.	Elective 4 - Machine Vision and its Applications	
6.	Elective 5 - Digital Image Processing	
7.	Soft Skill 3	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core 13 - Neural Networks & Artificial Intelligence	
2.	Core 14 - Microwave Electronics	
3.	Core 15 - Project and Viva – Voce	
4.	Elective 5 - Elements of Nanotechnology in Electronics	
5.	Soft Skill 4	

M.Sc. COMPUTER SCIENCE

Sl. No	SEMESTER - I	Sub. Code
1.	Core - 1 Advanced Data Structure and Algorithms	
2.	Core - 2 Advanced PYTHON Programming	
3.	Core - 3 Artificial Intelligence	
4.	Core - 4 Practical - 1: Data Structure and Algorithams Lab	
5.	Core - 5 Practical - 2 : Advanced PYTHON Programming Lab	
6.	Theory of Computations	
7.	Soft Skill-I Personality Development and other Soft Skill for Software Engineers	

Sl. No	SEMESTER - II	Sub. Code
1.	Core - 6 Machine Learning	
2.	Core - 6 Advanced Networks	
3.	Core - 8 Practical - 3: Machine Learning Lab	
4.	Core - 9 Practical - 4 : Elective II based Lab	
	Core- 9A Practical - 4: Full stack web development lab	
	Core- 9B Practical - 4: Natural Language Processing Lab	
5.	Core- 9C Practical - 4: Digital Image Processing Lab	
6.	ED- Principles of Compiler Design	
7.	Soft Skill-II Document Preparation and Interview Skills for Software Engineers	
8.	Internship	

Sl. No	SEMESTER - III	Sub. Code
1.	Core - 10 Parallel And Distributed Computing	
2.	Core - 11 Deep Learning and Neural Networks	
3.	Core - 12 Cryptography	
4.	Core - 13 Practical - 5: Deep learning Lab	
5.	Elective-3 List given below	
6.	Elective-4 List given below	
7.	Soft Skill - 3 Choose from the List Given at the end	
8.	Soft Skill - 4 Choose from the List Given at the end	
9.	Internship:	

Sl. No	SEMESTER - IV	Sub. Code
1.	Core - 14 Project & Viva-Voce	

M.Sc. MATHEMATICS

Sl. No	SEMESTER - I	Sub. Code
1.	Algebra I	
2.	Real analysis - I	
3.	Ordinary differential equations	
4.	Graph theory	
5.	Discrete mathematics	
6.	Language and communication advanced level	

Sl. No	SEMESTER - II	Sub. Code
1.	Algebra II	
2.	Real analysis - II	
3.	Partial differential equations	
4.	Probability theory	
5.	Mathematical Programming	
6.	C++	
7.	Spoken and Presentation Skills	
8.	INTERNSHIP	

Sl. No	SEMESTER - III	Sub. Code
1.	Complex analysis- I	
2.	Topology	
3.	Operation research	
4.	Mechanics	
5.	Number Theory & Cryptography	
6.	Java Programming	
7.	Life and Managerial Skills- Soft skill	

Sl. No	SEMESTER - IV	Sub. Code
1.	Complex Analysis - II	
2.	Differential geometry	
3.	Functional Analysis	
4.	Mathematical statistics	
5.	Tensor analysis and relativity	
6.	Computing Skills	

M.Phil., BIOTECHNOLOGY

Sl. No	SUBJECT	Sub. Code	Ins.Hr	Exam Hr.	Total Marks
1.	Research Methodology - 1	NTA	5	3	100
2.	Research Methodology - 2	NTB	5	3	100
3.	Background Paper*	NTZ	5	3	100
	General Biotechnology				
4.	Dissertation Work	NAQ	15	Commended/Highly Commeneded	

* Candidate can choose any one Paper

M.Phil. Microbiology
(With Effect from the academic year 2009 -2010)

Sl. No	SUBJECT	Sub. Code	Ins.Hr	Exam Hr.	Total Marks
1	Research Methodology	NBA	6	3	100
2	Advanced Paper in Microbiology	NBB	6	3	100
3	Background Paper of Proposed Dissertation*	NBZ	-	3	100
	1. Enzyme Technology				
	2. Microbial Bioprocess Technology				
	3. Applied Microbiology				
II	Dissertation	NBQ	18	Commended/Highly Commeneded	

* Candidate can choose any one Paper

M.Phil. Biochemistry
(With Effect from the academic year 2009 -2010)

Sl. No	SUBJECT	Sub. Code	Ins.Hr	Exam Hr.	Total Marks
1	Paper I Research Methodology	PDA	5	3	100
2	Paper II Advanced Biochemistry	PDB	5	3	100
3	Background Paper*	PDZ	5	3	100
	Advanced Clinical Biochemistry				
	Biotechnology				
	Cancer Biochemistry				
	Enzyme Technology				
	Immuno- technology				
	Clinical Toxicology				
4	Dissertation Work	PDQ	15	Commended/Highly Commeneded	

* Candidate can choose any one Paper

DOCTOR OF PHILOSOPHY (Ph.D.)
Ph.D. BIOTECHNOLOGY, Ph.D. MICROBIOLOGY and Ph.D. BIOCHEMISTRY

(Revised Regulations of the University of Madras, Effective from July 2016)

ELIGIBILITY FOR ADMISSION

For purpose of Admission to the Ph.D. Programme a candidate should have obtained a Master's Degree in the relevant or other Science disciplines with 55% marks in the qualifying examination. For SC/ST Candidates and for candidates who have completed the PG degree before 1991, the minimum can be only 50% for admission to the Ph.D Programme.

Admission for Ph.D. Programme can be made Two times in a year, i.e., January and July. The Online Application will be available during the months of December and June every year for admitting the candidates for Two sessions. Candidates should submit the Hard copy of their application on or before the first working day of January and July to the concerned Department where the candidates proposed to do their Research along with the prescribed fee of Rs. 500/- through online payment. SC and ST are exempted from paying the application processing fee and that they should send the copy of the proof at the time of submission of application. Admission to Ph.D. Programme shall be completed in the First Month itself in each session. Registration for Ph.D. must be completed within one month from the date of granting admission.

Duration of Research

Full-Time: A Candidate, registered as a full-time scholar for the Ph.D. Programme shall work continuously in the Department under a supervisor for a minimum period of THREE YEARS after provisional registration and before submission of the thesis.

Part-Time: A Candidate, registered for the Ph.D. programme as a Part-Time Scholar (both Internal and External) shall work for a minimum period of FOUR YEARS, after provisional registration, before submission of the Thesis.

Exemption: Exemption of ONE YEAR from the minimum duration required is permissible in respect of candidates who possess the M.Phil./M.Phil. on INTERDISCIPLINARY basis.

EXAMINATION AND EVALUATION

PART I: COURSE WORK

Every Candidate provisionally registered for the Ph.D. programme shall undergo course work in the first year. The course work consists of the following.

Paper I: Research Methodology

Paper II: An Advanced paper in the Subject Concerned

Paper III: Background Paper relating to the Candidate's Ph.D. WorK

*Candidates who posses M.Phil. or M.Tech, M.D, M.S, qualifications in the same discipline/field of research are eligible for exemption from undergoing the Written Examinations of all the three papers. If the degrees are not in the same discipline, they are exempted only from Paper-I Research Methodology and shall undergo Written Examinations for Paper-II and III.

Part-II: SUBMISSION OF SYNOPSIS AND THESIS

MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Reaccredited by NAAC and Recognised by UGC & AICTE
Affiliated to University of Madras
Sholinganallur, Chennai-600119, Tamilnadu, India.
Website: www.mscartsandscience-edu.in

THE ALMANAC

2022 - 2023
HIJIRI 1444 – 1445

The College Calendar provides a diary of information and activities to keep you abreast govern your Academic Curricular, Co Curricular and Extracurricular Works. It must always be brought with you when you are attending the College.

JUNE -2022

Date	Day	Information	No. of Working days
1	WEDNESDAY	*Commencement of Registration for admission to MPhil the issue of the Ph.D/MPhil.,application for admission online(Refer University Website) *Issue of Application for Ph.D. Admission July 2022	
2	THURSDAY	Commencement of Theory Examination for UG/PG/Professional Degree Courses	
3	FRIDAY		
4	SATURDAY		
5	SUNDAY		
6	MONDAY		
7	TUESDAY		
8	WEDNESDAY		
9	THURSDAY		
10	FRIDAY		
11	SATURDAY		
12	SUNDAY		
13	MONDAY		
14	TUESDAY		
15	WEDNESDAY		
16	THURSDAY		
17	FRIDAY		
18	SATURDAY		
19	SUNDAY		
20	MONDAY		
21	TUESDAY		
22	WEDNESDAY		
23	THURSDAY		
24	FRIDAY		
25	SATURDAY		
26	SUNDAY		
27	MONDAY		
28	TUESDAY		
29	WEDNESDAY		
30	THURSDAY	* Last Date for Submission Online Ph.D./MPhil Applications July 2022 Session	

JULY -2022

Date	Day	Information	No. of Working days
1	FRIDAY	*Commencement of the issue of the Ph.D/M.Phil.,Application for Admission Online(Supervisor Login) -July 2022 Session	
2	SATURDAY		
3	SUNDAY		
4	MONDAY		
5	TUESDAY		
6	WEDNESDAY		
7	THURSDAY		
8	FRIDAY		
9	SATURDAY		
10	SUNDAY	BAKRID(ID-ULAZHA)	
11	MONDAY		
12	TUESDAY		
13	WEDNESDAY		
14	THURSDAY		
15	FRIDAY		
16	SATURDAY		
17	SUNDAY		
18	MONDAY	Re-Opening of College (II & III Year)	1
19	TUESDAY		2
20	WEDNESDAY		3
21	THURSDAY		4
22	FRIDAY		5
23	SATURDAY		6
24	SUNDAY		
25	MONDAY		7
26	TUESDAY		8
27	WEDNESDAY		9
28	THURSDAY		10
29	FRIDAY		11
30	SATURDAY		12
31	SUNDAY	* Last Date for Submission Online Ph.D./M.Phil Application for Admission (Supervisor Login) July 2022 Session	

AUGUST -2022

Date	Day	Information	No. of Working days
1	MONDAY		13
2	TUESDAY		14
3	WEDNESDAY		15
4	THURSDAY		16
5	FRIDAY		17
6	SATURDAY		18
7	SUNDAY		
8	MONDAY		19
9	TUESDAY	MUHARRAM	
10	WEDNESDAY		20
11	THURSDAY		21
12	FRIDAY		22
13	SATURDAY		23
14	SUNDAY		
15	MONDAY	Independence Day	
16	TUESDAY		24
17	WEDNESDAY		25
18	THURSDAY		26
19	FRIDAY	Krishna Jayanthi	
20	SATURDAY	Working Day	27
21	SUNDAY		
22	MONDAY		28
23	TUESDAY		29
24	WEDNESDAY		30
25	THURSDAY		31
26	FRIDAY		32
27	SATURDAY	Working Day	33
28	SUNDAY		
29	MONDAY		34
30	TUESDAY		35

SEPTEMBER -2022

Date	DAY	Information	No. of Working days
1	THURSDAY	Submission of M.Phil. Dissertation (Semester)	36
2	FRIDAY		37
3	SATURDAY	Working Day	38
4	SUNDAY		
5	MONDAY		39
6	TUESDAY		40
7	WEDNESDAY		41
8	THURSDAY		42
9	FRIDAY		43
10	SATURDAY	Working Day	44
11	SUNDAY		
12	MONDAY		45
13	TUESDAY		46
14	WEDNESDAY		47
15	THURSDAY		48
16	FRIDAY		49
17	SATURDAY		50
18	SUNDAY		
19	MONDAY		51
20	TUESDAY		52
21	WEDNESDAY		53
22	THURSDAY		54
23	FRIDAY		55
24	SATURDAY	Working Day	56
25	SUNDAY		
26	MONDAY		57
27	TUESDAY		58
28	WEDNESDAY		59
29	THURSDAY		60
30	FRIDAY		61

OCTOBER -2022

Date	Day	Information	No. of Working days
1	SATURDAY	Working Day	62
2	SUNDAY	Gandhi Jayanthi	
3	MONDAY		63
4	TUESDAY	Ayudha Pooja	
5	WEDNESDAY	Vijaya Dasami	
6	THURSDAY	Last Working Day for II and III Year	64
7	FRIDAY		65
8	SATURDAY		66
9	SUNDAY	Milad-un -Nabi	
10	MONDAY		67
11	TUESDAY		68
12	WEDNESDAY		69
13	THURSDAY		70
14	FRIDAY		71
15	SATURDAY	Working Day	72
16	SUNDAY		
17	MONDAY	Commencement of Practical Examinations for UG/PG/Professional Degree Courses(Odd Semester)	73
18	TUESDAY		74
19	WEDNESDAY		75
20	THURSDAY		76
21	FRIDAY		77
22	SATURDAY		78
23	SUNDAY		
24	MONDAY	Deepavali	
25	TUESDAY	Holiday	
26	WEDNESDAY		79
27	THURSDAY		80
28	FRIDAY		81
29	SATURDAY	Working Day	82
30	SUNDAY		
31	MONDAY	Last Date for Submission of Applications for New Courses and for Additional Sections for the Academic year 2023-2024 without Penalty by Colleges/ Institutes.	83

November - 2022

Date	Day	Information	No. of Working days
1	TUESDAY		84
2	WEDNESDAY	Commencement of Theory examination UG/PG/ Professional Degree Exams - Odd Semester	85
3	THURSDAY		86
4	FRIDAY		87
5	SATURDAY		88
6	SUNDAY		
7	MONDAY		89
8	TUESDAY		90
9	WEDNESDAY		
10	THURSDAY		
11	FRIDAY		
12	SATURDAY		
13	SUNDAY		
14	MONDAY		
15	TUESDAY		
16	WEDNESDAY		
17	THURSDAY		
18	FRIDAY		
19	SATURDAY		
20	SUNDAY		
21	MONDAY		
22	TUESDAY		
23	WEDNESDAY		
24	THURSDAY		
25	FRIDAY		
26	SATURDAY		
27	SUNDAY		
28	MONDAY		
29	TUESDAY		
30	WEDNESDAY		

DECEMBER - 2022

Date	Day	Information	No. of Working days
1	THURSDAY	Ph.D Admission commence through Online (refer Universiyt Website) January Session 2023	
2	FRIDAY		
3	SATURDAY		
4	SUNDAY		
5	MONDAY	Re-opening of College for Even Semester	1
6	TUESDAY		2
7	WEDNESDAY		3
8	THURSDAY	Online Exam Registration for M.Phil Degree (odd semester)	4
9	FRIDAY		5
10	SATURDAY		6
11	SUNDAY		
12	MONDAY	Last Date for Submission of Applications for New Courses and for Additional Sections for the Academic Year 2023-2024 with penalty by Colleges/ Institutes	7
13	TUESDAY		8
14	WEDNESDAY		9
15	THURSDAY		10
16	FRIDAY		11
17	SATURDAY	Working Day	12
18	SUNDAY		
19	MONDAY		13
20	TUESDAY		14
21	WEDNESDAY		15
22	THURSDAY		16
23	FRIDAY		17
24	SATURDAY		18
25	SUNDAY	Christmas	
26	MONDAY		19
27	TUESDAY		20
28	WEDNESDAY		21
29	THURSDAY		22
30	FRIDAY		23
31	SATURDAY	Last Date for Submission of Ph.D Applications for admission through online (refer University Website) January Session 2023	24

JANUARY - 2023

Date	Day	Information	No. of Working days
1	SUNDAY	New Year	
2	MONDAY		25
3	TUESDAY	Commencement of the issue of the Ph.D application admission (Supervisor Login) January session 2023	26
4	WEDNESDAY		27
5	THURSDAY		28
6	FRIDAY		29
7	SATURDAY	Working Day	30
8	SUNDAY		
9	MONDAY		31
10	TUESDAY		32
11	WEDNESDAY		33
12	THURSDAY		34
13	FRIDAY		35
14	SATURDAY	Holiday	
15	SUNDAY	Pongal / Thiruvalluvar Day	
16	MONDAY	Uzhavar Thirunal	
17	TUESDAY	Holiday	
18	WEDNESDAY		36
19	THURSDAY		37
20	FRIDAY		38
21	SATURDAY	Working Day	39
22	SUNDAY		
23	MONDAY		40
24	TUESDAY		41
25	WEDNESDAY		42
26	THURSDAY	Republic Day	
27	FRIDAY		43
28	SATURDAY	Working Day	44
29	SUNDAY		
30	MONDAY		45
31	TUESDAY	Last date for Submission Online Ph.D Application Admission (Supervisor Login) January Session 2023	46

FEBRUARY - 2023

Date	Day	Information	No. of Working days
1	WEDNESDAY		47
2	THURSDAY		48
3	FRIDAY		49
4	SATURDAY	Working Day	50
5	SUNDAY		
6	MONDAY		51
7	TUESDAY		52
8	WEDNESDAY		53
9	THURSDAY		54
10	FRIDAY		55
11	SATURDAY	Holiday	56
12	SUNDAY		
13	MONDAY		57
14	TUESDAY		58
15	WEDNESDAY	MPhil Examination for 2022 - 2023 paper I	59
16	THURSDAY	MPhil Examination for 2022 - 2023 paper II	60
17	FRIDAY		61
18	SATURDAY	Working Day	62
19	SUNDAY		
20	MONDAY		63
21	TUESDAY		64
22	WEDNESDAY		65
23	THURSDAY		66
24	FRIDAY		67
25	SATURDAY	Working Day	68
26	SUNDAY		
27	MONDAY		69
28	TUESDAY		70

MARCH - 2023

Date	Day	Information	No. of Working days
1	WEDNESDAY		71
2	THURSDAY		72
3	FRIDAY		73
4	SATURDAY	Working Day	74
5	SUNDAY		
6	MONDAY		75
7	TUESDAY		76
8	WEDNESDAY		77
9	THURSDAY		78
10	FRIDAY		79
11	SATURDAY		80
12	SUNDAY		
13	MONDAY		81
14	TUESDAY		82
15	WEDNESDAY		83
16	THURSDAY		84
17	FRIDAY		85
18	SATURDAY	Working Day	86
19	SUNDAY		
20	MONDAY		87
21	TUESDAY		88
22	WEDNESDAY		89
23	THURSDAY	Commencement of Practical Examination UG/PG Professional Degree Courses - Even Semester	90
24	FRIDAY		91
25	SATURDAY	Working Day	92
26	SUNDAY		
27	MONDAY		
28	TUESDAY		
29	WEDNESDAY		
30	THURSDAY		
31	FRIDAY		

APRIL - 2023

Date	Day	Information	No. of Working days
1	SATURDAY	Working Day	
2	SUNDAY		
3	MONDAY		
4	TUESDAY	Mahavir Jayanti	
5	WEDNESDAY		
6	THURSDAY		
7	FRIDAY	Good Friday	
8	SATURDAY		
9	SUNDAY		
10	MONDAY	Last working day	
11	TUESDAY		
12	WEDNESDAY		
13	THURSDAY		
14	FRIDAY	Dr. B.R. Ambedkar Birthday/ Tamil New Year	
15	SATURDAY		
16	SUNDAY		
17	MONDAY	Commencement of Theory Examinations for UG/PG/Professional Degree Courses - Even Semester	
18	TUESDAY		
19	WEDNESDAY		
20	THURSDAY		
21	FRIDAY		
22	SATURDAY	Ramzan/ Idul - l Fitr (End of Ramadan)	
23	SUNDAY		
24	MONDAY		
25	TUESDAY		
26	WEDNESDAY		
27	THURSDAY		
28	FRIDAY		
29	SATURDAY		
30	SUNDAY		

MAY -2023

Date	Day	Information	No. of Working days
1	MONDAY	May Day	
2	TUESDAY		
3	WEDNESDAY		
4	THURSDAY		
5	FRIDAY		
6	SATURDAY		
7	SUNDAY		
8	MONDAY		
9	TUESDAY		
10	WEDNESDAY		
11	THURSDAY		
12	FRIDAY		
13	SATURDAY		
14	SUNDAY		
15	MONDAY		
16	TUESDAY		
17	WEDNESDAY		
18	THURSDAY		
19	FRIDAY		
20	SATURDAY		
21	SUNDAY		
22	MONDAY		
23	TUESDAY		
24	WEDNESDAY		
25	THURSDAY		
26	FRIDAY		
27	SATURDAY		
28	SUNDAY		
29	MONDAY	Last Date for Submission of M.Phil Examination application without penalty	
30	TUESDAY		
31	WEDNESDAY		

Special Ifthar Function - 25th April 2022

excellence in education

MOHAMED SATHAK TRUST

MOHAMED SATHAK GROUP OF INSTITUTIONS
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Mohamed Sathak
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Mohamed Sathak
A.J. Academy of Architecture

Mohamed Sathak
A.J. College of Nursing

Mohamed Sathak
A.J. College of Physiotherapy

Mohamed Sathak
A.J. College of Pharmacy

Mohamed Sathak
Teacher Training College

Mohamed Sathak
Matric. & Higher Sec. School

KILAKARAI

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Syed Hameedha
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College of Arts & (CBSE)

Mohamed Sathak
Hamid College of Arts &
Science for Women

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